

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of July 10, 2008 approved Change No. 4 to Contract 11110, Courier Services, with Express Courier, Inc, to renew and change the contract for a second of four renewal terms covering the period September 1, 2008 to August 31, 2009 in the funded amount of \$144,946.71, and is now recommending to the Council of the City of Memphis that it approve said Change as approved in MLGW 2008 fiscal year budget; and

WHEREAS, the project scope is for the pick-up and delivery of MLGW interdepartmental mail, supplies, electric meters, field instruments, utility bills and United States Postal Service mail at various MLGW locations in Memphis and Shelby County, Tennessee. The project scope has changed to eliminate 19 stops for pick up and delivery of the MLGW Interdepartmental mail supplies. These stops will be performed by in-house personnel. In addition, this change reduces the contract award amount by \$8,151.00 due to the elimination of 19 stops per week at \$8.25 per stop. This change also renews the contract for a second of four renewal terms covering the period September 1, 2008 to August 31, 2009. The new contract amount is \$435,894.59 and;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved Change No. 4 to Contract 11110, Courier Services, with Express Courier, Inc, in the funded amount of \$144,946.71, chargeable to the MLGW fiscal year 2008 as proposed.

**E X C E R P T**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
July 10, 2008

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The Manager of Procurement and Contracts has recommended to the Board of Light, Gas and Water Commissioners, Change No. 4 to Contract 11110, Courier Services, with Express Courier, Inc, to change the current contract and renew the contract for a second of four renewal terms covering the period September 1, 2008 to August 31, 2009 in the funded amount of \$144,946.71.

The project scope is for the pick-up and delivery of MLGW interdepartmental mail, supplies, electric meters, field instruments, utility bills and United States Postal Service mail at various MLGW locations in Memphis and Shelby County, Tennessee. The project scope has changed to eliminate 19 stops for pick up and delivery of the MLGW Interdepartmental mail supplies. These stops will be performed by in-house personnel. In addition, this change reduces the contract award amount by \$8,151.00 due to the elimination of 19 stops per week at \$8.25 per stop. This change also renews the contract for a second of four renewal terms covering the period September 1, 2008 to August 31, 2009. The new contract amount is \$435,894.59.

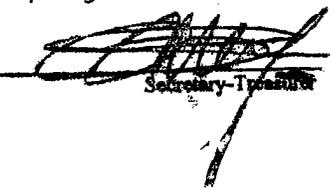
The budgeted amount for 2008 is \$161,940.00; the amount spent to date is \$61,706.40, leaving \$100,233.60 of which \$48,315.56 will be spent in 2008; and \$96,631.15 will be spent in 2009 as approved.

It was moved by Commissioner Masson, seconded by Commissioner Brittenum and unanimously carried:

THAT, Subject to the consent and approval of the Council of the City of Memphis, Change No. 4 to Contract 11110, Courier Services, with Express Courier, Inc, in the funded amount of \$144,946.71 as outlined in the above preamble is approved; and further,

THAT, The President or his designated representative is authorized to execute the renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular ~~special~~ meeting held on 10th day of July, 2008, at which a quorum was present.

  
Secretary-Treasurer