

# City of Memphis



A C WHARTON, JR.  
MAYOR

TENNESSEE

November 15, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

**Qur'an N. Folsom**

be appointed to the Memphis and Shelby County Film and Television Commission with a term expiring September 30, 2013.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "A C Wharton".

A C Wharton  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

### FILM COMMISSION

#### BOARD/COMMISSION

Name: QUR'AN N. FOLSOM Race AF. AM. M  F

E-Mail Address: quranfolsom@yahoo.com Fax \_\_\_\_\_

Profession/Employer: Memphis City Schools Board of Commissioners' Office

Business Address: 2597 Avery Avenue Rm 218 Zip 38112 Phone: 901-416-0288

Education: Bachelors of Arts Degree from University of TN at Knoxville 1996-2000

Name of Spouse: Charlie C. Folsom, Jr. Number of Children: 2

Home Address: 2665 TWISTED OAK COVE SOUTH Phone: 901-292-0572

City: Memphis State: TN Zip: 38016

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 7 years

#### Professional Organization/Associations:

Member of the Phi Delta Kappa International 2010-Present, Member of Tennessee Association of School Business Officials (TASBO) 2010-present, Member of Tennessee Association of Board Secretaries 2009-Present,

#### Other Organizations/Association:

STAND for Children Strategy Team Member 2010-present, Treasurer Department Assistant for Longview Heights SDA Church 2009-present, Memphis Urban League Young Professionals Member 2008-Present, Media Director for Longview Heights SDA Church 2006-2007, Advisor for the Longview Heights CDC 2004-2006, Delta Sigma Theta Sorority, Inc. 2000-present

#### Other Interests:

Spending time with family and friends; Assisting sons as Soccer players and violinists; special hobbies: gardening, cooking vegetarian and vegan cuisine, and assisting where I can with children in my neighborhood and church community.

Signature Qur'an N. Folsom Date 10/31/11

# Qur'an N. Folsom

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**Objective** To use diverse skills and educational background within an organization that offers opportunities for growth and advancement.

**Experience** **2/09-present** *Memphis City Schools Board of Education: Office of the Commissioners*  
**Senior Executive Assistant to the Board of Commissioners**

- Serve as the authoritative spokesperson for the Board in discussing and answering complaints, concerns and criticisms of the district
- Represent Board members in meetings with administrators, government representatives, agency officials, parents, students and the public.
- Speak at public meetings regarding issues of general or specific pertinence to the district
- Conduct extensive studies in the following areas: organization, staffing, communications, work distribution/flow, program evaluation, systems and procedures, surveys and general administrative matters
- Evaluate alternative administrative systems required to conduct district programs and supply support services
- Consult with Senior Administrators and other district staff members regarding items of interest or concern to a Board member
- Provide information to district personnel, community groups, educational agencies and the public pertaining to district policies and procedures
- Assist with the coordination of all matters pertaining to the Office of the Board of Commissioners

**8/03-1/09** *United States Senate- Lamar Alexander*  
**Assistant Field Representative and Constituent Services** (promoted 8/06)

- Organized and attended all events, meetings and speaking engagements for the Senator's visits to Fayette, Shelby and Tipton counties
- Handled local policy issues and served as one of the principle liaisons between the Senate office and local businesses, organizations, government agencies and constituents
- Interviewed all local candidates requesting congressional nominations for Military Service Academies
- Served as the Senator's official spokesman in conjunction with all stated responsibilities in Fayette, Shelby, and Tipton Counties
- Responsible for outreach efforts and events

**Constituent Services Representative**

- Served as the Senator's trouble shooter between constituents and Federal government agencies
- Responsible for developing and maintaining constituent relations through effective problem resolution and informative public speaking engagements
- Monitored cases with Federal departments or agencies for problems legislation would resolve
- Managed local internship program as well as volunteers at the Senator's Memphis office

**3/03-8/03** *State of Tennessee*  
**Eligibility Counselor I**

- Determined client's eligibility for Food Stamps, AFDC, and Medicaid programs funded by State and Federal governments.
- Conducted one-on-one in depth interviews to review client's circumstances to continue receiving benefits
- Oversaw typical caseload of 400+ which grew on a continual basis due to new applicants and transferred cases
- Compiled intricate reports to manage caseload and provided detailed analysis of monthly assignments

**Education****8/96-5/00***University of Tennessee*

Knoxville, TN

- Bachelor of Arts, Double Major: Sociology and Legal Studies
- Marietta Housing Authority Scholarship 1996-2000; Tennessee Higher Education Commission Scholarship 1998-2000

**Computer Skills**

Microsoft Word, PowerPoint, Excel, Outlook, Publisher, Access; QuickBooks, TurboTax, Webster, Capitol Correspondent, Adobe Acrobat

**Activities &  
Awards**

Member of Tennessee Association of School Business Officials (TASBO) 2010, Member of Tennessee Association of Board Secretaries 2009-Present, Treasurer Department Assistant for Longview Heights SDA Church 2009-present, Media Director for Longview Heights SDA Church 2006-2007, Advisor for the Longview Heights CDC 2004-2006, Delta Sigma Theta Sorority, Inc. 2000-present; UT College of Arts and Sciences Chair for the Student Government Association (Undergraduate Academic Council) 1999-2000; State Farm Grade "A" Award 1999; Founding Member and President of UT's Black Student Alliance 1998-2000

**References**

References are available upon request.

**MEMPHIS & SHELBY COUNTY FILM, TELEVISION  
COMMISSION**

**(22) Member Board**

**(11) City & (11) County**

**3 Year Term**

<b>Butler, Tonya (City)</b>	<b>F/B</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Carson, Gale (City)</b>	<b>F/B</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Griffith, Ike (City)</b>	<b>M/B</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Miller, Calvin (City)</b>	<b>M/B</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Murmann-Price, Susan (City)</b>	<b>F/W</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Nelson, Ken (City)</b>	<b>M/W</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>O'Mell, Herbert (City)</b>	<b>M/W</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Tashie, James (City)</b>	<b>M/W</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Tigrett, Pat (City)</b>	<b>F/W</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Tual, Blanchard (City)</b>	<b>M/W</b>	<b>09-30-10</b>	<b>3yr. Term</b>
<b>Wilson, Ruby (City)</b>	<b>F/B</b>	<b>09-30-10</b>	<b>3yr. Term</b>