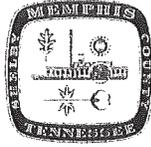


# City of Memphis



A C WHARTON, JR.  
MAYOR

TENNESSEE

July 19, 2011

The Honorable Harold Collins, Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

**Roy N. Davis**

be appointed to the Memphis & Shelby County Air Pollution Board with a term  
expiring August 29, 2014.

I have attached biographical information.

Sincerely,

A C Wharton  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Air and Pollution Board

BOARD/COMMISSION

Name: Roy N Davis

Race: African Am  M  F

E-Mail Address: roy\_davis@bellsouth.net

Fax: 901.516.8360

Profession/Employer: Johnson Controls Inc

Business Address: 1265 Union Ave

Zip: 38104

Phone: 901.516.8945

Education: Working to obtain MBA, MHA at Keller Graduate School, class of 2012

Name of Spouse: Lisa R Davis

Number of Children: 5

Home Address: 69 West Windsor Road

Phone: 901.398.4506

City: Memphis

State: Tn.

Zip: 38109

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 24 years

Professional Organization/Associations:

None

Other Organizations/Association:

None

Other Interests:

Fishing, Golfing, Family Outings

Signature

Date

# Roy Davis

Home: 901.398.4506 / Mobile: 901.481.0219 ✉ roy\_davis@bellsouth.net 69 West Windsor Road • Memphis, TN 38109

## — MAINTENANCE SUPERVISOR —

**Strategic, analytical, focused and results driven professional** with significant years of experience in all facets of repairing and maintenance of systems, machinery, building structure, and equipment. Experienced In Testing/Performing Equipment Validations to include Installation Qualifications (IQ), Operation Qualifications (OQ), and Performance Qualifications (PQ). Proven ability to consistently develop people, lead teams to achieve organizational objectives. Equipped with excellent work ethic; possess strong sense of responsibility and leadership with commendable track record of dependability, pooled with absolute integrity. Recognized for professionalism, creativity, positive mental attitude, commitment to excellence and demonstrated ability to work with co-workers at all levels. Also, able to handle multiple projects and meet deadlines under pressure.

### CORE COMPETENCIES

- **EXCELLENT STRATEGIST** - Provide solutions that boost productivity and efficiency across the organization. Quickly identify problem areas and implement effective solutions to meet goals.
- **EXCEPTIONAL ORGANIZATIONAL SKILLS** - Consistently recognized by colleagues for exceptional talents in needs analysis and problem resolution in fast-paced environments.
- **STRONG SENSE OF RESPONSIBILITY** - Solid professional standards; excellent track record of dependability. Maintain focus on achieving results while implementing solutions to meet a diversity of needs.
- **COMPUTER SKILLS** - Knowledgeable of computer programs to include Microsoft Works, Word, Access, Excel, Mini-Tab, Visio and PowerPoint.

### PROFESSIONAL EXPERIENCE

**O&M Operations Supervisor:** Johnson Controls, Inc - Memphis, TN

2010 - Present

Responsible for the execution of an Operations & Maintenance (O&M) operation contract(s) site. Supervise the staff assigned to mechanical operations, programming, monitoring, alarm response or other contracted activities. Communicate with client and O&M team on all issues concerning execution of the contract.

#### PRINCIPLE DUTIES:

- Responsible for hiring, training and scheduling the staff needed to fulfill O&M contractual obligations.
- Responsible for programming and monitoring alarm responses and mechanical operations. Contract may specify responsibilities for HVAC, mechanical, fire, security systems, etc.
- Communicates with client and other facility occupants to ensure customer satisfaction and enhance our opportunity to secure "contract extras".
- Maintains and updates all assigned systems.
- Develops and implements an employee training and development plan.
- Provides regular management reports as requested by the O&M team and the client.
- May be required to be on call 24/7 to provide telephone assistance as well as emergency response to the facility.
- Ensures compliance to all city, state, and federal license and certification requirements. Maintains and submits all records and documents to proper authorities.
- Reviews all work and assures performance in accordance with established safety procedures.
- Complies with all company policies and procedures and adheres to company standards.
- Performs other duties as required.
- Participate in the development of and implements plans and policies to ensure all areas of responsibility
- Conduct maintenance in accordance with FDA guidelines, Good Manufacturing Practices and HACCP program guidelines
- Efficiently handle problem solving process to resolve and/or mitigate operational issues resulting in negative performance to plan as determined by the established escalation process
- Ensure adherence to all standard work processes, including K-LEAN processes
- Support Lean Training as directed by Operations Manager for assigned area/shift
- Accountable for MCRS sustainability: Ensure achievement of all area/shift KPIs; ensure adherence to and continuous improvement for all area/shift MCRS elements
- Support talent management process for hourly employees
- Effectively ensure Diversity and Inclusion meets/exceeds corporate standards

2008-2010

**Maintenance Supervisor:** Kellogg, Co. - Rossville, TN

Direct and assist maintenance activities for assigned area/shift in the execution of maintenance plans. Used as relief for Operations Supervisors

- Participate in the development of and implements plans and policies to ensure all areas of responsibility
- Conduct maintenance in accordance with FDA guidelines, Good Manufacturing Practices and HACCP program guidelines
- Efficiently handle problem solving process to resolve and/or mitigate operational issues resulting in negative performance to plan as determined by the established escalation process
- Ensure adherence to all standard work processes, including K-LEAN processes
- Support Lean Training as directed by Operations Manager for assigned area/shift
- Accountable for MCRS sustainability: Ensure achievement of all area/shift KPIs; ensure adherence to and continuous improvement for all area/shift MCRS elements
- Support talent management process for hourly employees

# Roy Davis

Home: 901.398.4506 / Mobile: 901.481.0219 ✉ roy\_davis@bellsouth.net 69 West Windsor Road • Memphis, TN 38109

- Effectively ensure Diversity and Inclusion meets/exceeds corporate standards
- Administer the terms of the Collective Bargaining agreement in a consistent manner, and provides input during planning and preparation for labor negotiations

## Maintenance Supervisor, McKesson RxPak, Memphis, TN 2003-2005

Directed and supervised 5 packaging mechanics, 1 facility mechanic and 1 facility maintenance personal; also manage 1 maintenance engineer and use SAP to in all maintenance application to include store room

- Participated in team-based continuous quality improvement initiatives
- Accountable for electrical/mechanical and pneumatic maintenance and repair work on pharmaceutical packaging lines
- Developed and maintained preventive maintenance schedules
- Developed mechanics/operators training and certification program
- Analyzed, evaluated, and selected packaging equipment needs to include travel to perform Factory Acceptance Test (FATs)
- Developed and evaluated engineer packaging solutions to include writing machine validations, installation / operational / performance qualifications (IQ/OQ/PQ)
- Worked Planning and Assignment, Personal Training, Self Driven, Team Player and Builder
- Maintained employee safety and training records, write and document employee performance evaluations
- Managed preventive maintenance repairs and scheduling
- Strategically troubleshoot Omron/Allen Bradley PLCs
- Reviewed and maintained customer service levels oversight and reporting for key customers. Brief Site Managers, Materials team members and Customer Service to create and implement plans to meet/exceed customer service levels
- Compiled data develop reports for analysis and distribution as required
- Tested new transactions within SAP material masters
- Assisted Business Process Analyst analyzes and test problem fixes, change requests and system enhancements

### Key Accomplishments:

- Implemented Process Improvement Plan that reduced downtime resulting in more minutes of production time and increasing capacity of our OEE, overall equipment efficiency
- Initiated first spare parts module for McKesson RxPak/Inventory Management (Spare Parts). Manage SAP maintenance module that resulted in \$500K saving through better inventory control
- FY07 Total Cost Avoidance was \$308,224.00

## PROFESSIONAL EXPERIENCE

~ Continued... ~

## Lead Mechanic, McKesson RxPak, Memphis, TN 2002-2004

Managed electrical/mechanical and pneumatic maintenance and repair work on pharmaceutical packaging lines. Analyzed, evaluated, and selected packaging equipment needs to include travel to perform Factory Acceptance Test (FATs)

- Assisted Maintenance Manager in managing packaging equipment mechanics
- Participated in team based continuous quality improvement initiatives
- Developed and Maintain preventive maintenance schedules
- Maintained employee safety and training records, write and document employee performance evaluations
- Performed AC/DC Power Generation/Distribution, Equipment Troubleshooting/ Maintenance Repair
- Troubleshoot Omron/Allen Bradley PLCs

## Line Mechanic, McKesson RxPak, Memphis, TN 2000-2002

Performed Preventive maintenance on packaging lines to include change over and set ups

- Maintained Pharmaceutical packaging lines
- Troubleshoot mechanical, electrical, and pneumatic opportunities
- Efficiently troubleshoot Omron/Allen Bradley PLCs

## CAREER OVERVIEW

## Liquid Fill Line Mechanic, CO Custom Manufacturing, Inc., Memphis, TN 1997-2000

## Line Mechanic, Brockway Containers, Inc., Memphis, TN 1987-1995

## Military Police Investigator, US Army, Ft. Benning, GA 1980-1987

## EDUCATION AND PROFESSIONAL DEVELOPMENT

## MBA, M.S.W. College Graduate School of Management, Memphis, TN 2010-Present

## B.A. Business Administration, FLOYD OWENS COLLEGE, Memphis, TN 2005-2007

## Program in AIA Business Administration, SOUTHWEST COMMUNITY COLLEGE, Memphis, TN 2002-2007

## B.Th. Religion, TENNESSEE SCHOOL OF RELIGION, Memphis, TN 1992-1996

# Roy Davis

☎ Home: 901.398.4506 / Mobile: 901.481.0219 ✉ roy\_davis@bellsouth.net 📍 69 West Windsor Road • Memphis, TN 38109

---

**Program in A.A., Criminal Justice, TROY STATE UNIVERSITY, Troy, AL 1984-1985**

- IBM SAP Programming Course, Completed, 2002
- 6 years of SAP knowledge, Bill Of Material, Material Master, Vendors, Functional Location, Good Receipts, Min/Max Replenishment, Financial Reporting, Work Order Scheduling, Create and Activation of Bin Locations
- Allen Bradley/IAC PLC Course(SLC Basic Training using RSLogix500, 2004
- Allen Bradley/Omron and Modicum's PLCs Electrical and Mechanical
- Competencies for Tomorrow's Manager, 2007
- FM Global Managing Impairments using Red Tag Permit System, 2007
- FM Global Inspecting Fire Protection Valves, 07
- Lean Six Sigma Greenbelt Level 1(Regular), 2006
- FM Global, Managing Hot Work, 2006
- FM Global Preparing for hurricanes, 2006
- Business Made Easy, 2005
- Leadership Matters, 2005
- Systems and controls, 2004
- OSHA General Industry Safety and Health Course, 2004
- Rockhurst University OSHA Compliance and Workplace Safety, 2004
- McKesson OSHA Outreach General Industry 10 hour Course, 2004
- Diversity Training, 2004

# **MEMPHIS & SHELBY COUNTY AIR POLLUTION BOARD**

## **9 Member Board**

**(8) Jointly Appointed by City of Memphis & Shelby County Mayors**

**(1) \*Appointed by the Executive Committee of the Memphis Area Association of Governments**

**4 Year Term**

<b>Cash, Robert</b>	<b>W/M</b>	<b>08-29-12</b>	<b>4yr. Term</b>
<b>Dr. Amado Freire</b>	<b>F/</b>	<b>08-29-12</b>	<b>4yr. Term</b>
<b>James Lenschau</b>	<b>M/W</b>	<b>08-29-10</b>	<b>4yr. Term</b>
<b>Dr. Helen Broughton</b>	<b>F/B</b>	<b>08-29-10</b>	<b>4yr. Term</b>
<b>Mary M. Ware</b>	<b>F/B</b>	<b>08-29-10</b>	<b>4yr. Term</b>
<b>Dugard, Douglas</b>	<b>M/W</b>	<b>08-29-12</b>	<b>4yr. Term</b>
<b>Karl Pensak</b>	<b>M/W</b>	<b>08-29-13</b>	<b>4yr. Term</b>
<b>Doris F. Boyd</b>	<b>F/B</b>	<b>08-29-13</b>	<b>4yr. Term</b>
<b>George R. Harvell</b>	<b>M/W</b>	<b>11-18-11</b>	<b>4yr. Term</b>

## Attendance Records

### M/SC Air Pollution Control Board

### Board/Commission

From January 1, 2010 to December 31, 2010 Total No. of Meetings 3

Member	Present	Absent
Doris Boyd	3	0
Dr. Helen Broughton	3	0
Robert (Dave) Cash	3	0
Doug Dugard	2	1
Dr. Amado Freire	0	3
George Harvell, III	3	0
Jim Lenschau	3	0
Dr. Karl Pensak	3	0
Mary Margaret Ware	3	0

#### Meeting Dates

March 23, 2010  
October 27, 2010  
December 1, 2010