

City of Memphis



TENNESSEE

A C WHARTON, JR.
MAYOR

June 21, 2011

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

Damone Virgilio

be reappointed to the Memphis City Beautiful Commission with a term expiring June 30, 2013.

I have attached biographical information.

Sincerely,

A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful

BOARD/COMMISSION

Name: Damone S. Virgilio Race Caucasian M F

E-Mail Address: virgiliod@memphislibrary.org Fax 901-323-0596

Profession/Employer: Staff Development Manager/ Memphis Public Library

Business Address: 3030 Poplar Avenue Zip 38111 Phone: 901-415-2723

Education: Bachelor of Arts-Philosophy

Name of Spouse: Sheryl L. Virgilio Number of Children: 1

Home Address: 3911 Lytle Circle Phone: 901-830-4495

City: Memphis State: TN Zip: 38122

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 22 years

Professional Organization/Associations:

- Memphis City Beautiful Commission
- North Memphis CDC- Board Member
- Memphis Area Library council- past president, board member

Other Organizations/Association:

Other Interests:

Professional musician- RAFEI; The Trio

Signature Date June 3, 2011

Damone Virgilio

3911 Lytle Circle
Memphis, TN 38122

damone.virgilio@gmail.com
Phone: 901-830-4485

Experienced Training and Leadership Professional

Training and development professional with 20 years of leadership experience designing and delivering content to maximize efficiency and effectiveness, while emphasizing customer service excellence.

Expertise: youth development, curriculum design, leadership coaching and training, strategic planning, presentation design and delivery, technology training and application

SUMMARY OF QUALIFICATIONS

Curriculum Design and Delivery

- Developed nationally recognized, award-winning program for HIV/AIDS training and education
- Train staff in 28 content areas, including Customer Service, Management and Leadership, and Technology.
- Developed training for electronic information delivery, ensuring that staff of 340 exceed technology competency requirements.
- Developed comprehensive Library Disaster Plan, to include training in Emergency Response and CPR/First Aid, trained 170 staff members.
- Developed mobile information service for non-native speakers of English. Served 23,000 customers. Awarded the Sequoia Literacy Award by the State of Tennessee.
- Dynamic training and presentation skills, including regional and national speaking engagements.
- Developed comprehensive life skills education program for adolescents in a residential treatment environment.

Leadership

- Fellow, Leadership Academy, April 2008.
- Led residential crisis response team addressing critical behavior and medical issues in an adolescent residential treatment facility.
- Led award winning training and education department serving 10,000 participants per year on an outreach basis.
- Developed professional leadership succession program for Memphis Public Library & Information Center.
- Led Library 5 year strategic planning process in order to maximize resources and cultivate and retain talent.
- Secured and administered grants totaling \$250,000 to support educational goals.
- Led Gaston Park Library transition to Community Information and Referral role in order to meet the needs of an economically depressed service area.
- Extensive experience as liaison between staff, Boards of Directors, community partners, and the media.

EMPLOYMENT HISTORY

Memphis Public Library & Information Center

- 2004-present: Staff Development Manager

Memphis Public Library & Information Center

- 1999-2004: InfoBUS Manager

Memphis Public Library & Information Center

- 1997-1999: Agency Manager, Gaston Park

Memphis Planned Parenthood, Inc.

- 1992-1997: Director of Education

Youth Villages/Dogwood Village

- 1991-1992: Residential Services Supervisor

PROFESSIONAL ASSOCIATIONS

Memphis City Beautiful Commission

- 2005-present: Chair, 2008-2010

North Memphis Community Development Corp.

- 2010: Board member

Memphis Area Library Council

- 2004-present: President, 2006-2008

Memphis/ Shelby Adolescent Pregnancy Council

- 1996-1997: Vice President

Mayor's Youth Guidance Commission

- 1996-1997: Chair-resource committee

EDUCATION

Memphis State University, Memphis, TN 1991 -- B.A., Philosophy; Cum Laude