



Memphis City Council Summary Sheet Instructions

Please provide a brief summary of the item, in bullet form, not to exceed one page:

- This resolution requests to amend the FY 2011 Operating Budget by transferring an allocation and appropriation of \$450,000.00 of the Human Resources' Division Operating Budget to cover a Request for Proposal for pre-employment medicals.
- This request is initiated by the Human Resources Division to execute an RFP for Pre-Employment Medicals and Physical for the expiration of the current contract
- This request would be an amendment to the FY2011 Adopted Budget Ordinance
- Upon approval of the transfer, a new contract will result from the RFP process.
- Yes, once the contract is put in place the cost to conduct pre-employment medicals and physicals for fire, police and general personnel will continue.

RESOLUTION

WHEREAS, the Council of the City of Memphis approved the FY 2011 Operating Budget Appropriation Ordinance 5360 on June 8, 2010; and

WHEREAS, it has become necessary to amend the FY 2011 Operating Budget by transferring an allocation and appropriation of \$450,000.00 of the Human Resources' Division Operating Budget to cover a Request for Proposal for pre-employment medicals.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Memphis that the FY 2011 Operating Budget be and is hereby amended by the following:

From: Human Resources- Testing & Recruiting
(0111-180701-052528) Misc. Professional Svcs.

\$450,000.00

To: Human Resources- Recruitment & Selection
(0111-180301-052528) Misc. Professional Svcs.

\$450,000.00