

City of Memphis



TENNESSEE

A C WHARTON, JR.
MAYOR

September 3, 2010

The Honorable Jim Strickland, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Strickland:

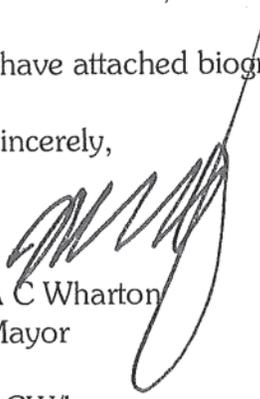
Subject to Council approval, it is my recommendation that:

Curtis Thomas

be appointed to the Health, Education and Housing Facility Board with a term expiring December 31, 2010.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Curtis Thomas Race White M F

E-Mail Address: curtis.thomas@theworkscdc.org Fax 901-946-6749

Profession/Employer: Nonprofit / The Works, Inc.

Business Address: 1471 Genesis Circle Zip 38106 Phone: 901-946-9675

B.A. Urban Studies, Rhodes College, 2003

Education: Master of City & Regional Planning, University of Memphis, 2006

Name of Spouse: n/a Number of Children: n/a

Home Address: 2033 Nelson Avenue Phone: 901-896-7383

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 9

Professional Organization/Associations:
American Planning Association, Tennessee chapter of the American Planning Association

Other Organizations/Association:
Community Housing Developers Association of Tennessee (President, Board of Directors);
Community Development Council of Greater Memphis; Victor-Kerr Community Association;
Livable Memphis (Steering Committee)

Other Interests:
Cooking, travel, Memphis history, urban food systems, architecture

Signature  Date 8/24/2010

Curtis Thomas
curtis.thomas@theworkscdc.org

2033 Nelson Avenue
Memphis, Tennessee 38104
901.896.7386 (h)
901.774.8956 (w)

Education:

Rhodes College, Memphis, TN, Bachelor of Arts in Urban Studies, 2003

Honors: Urban Studies Senior of the Year (2002-2003), peer award.

University of Memphis, Memphis, TN, Master of City & Regional Planning, 2006

Experience:

South Memphis Renaissance Collaborative Memphis, TN

January 2008 – Present

Program Officer Prepare and submit grants; Serve as point of contact for funders' reports; Assist Executive Director in preparation and management of program budgets; Coordinate and contribute to the involvement of academic partners in documenting and evaluating the project; Work with architects and designers and relevant public entities during the planning and development phases of the project; Coordinate the housing development of The Works, Inc. to complement the Collaborative's efforts.

The Works, Inc. Memphis, TN

August 2008 – Present

Deputy Executive Director Manage operations of the organization including hiring and managing a staff of four; Prepare and manage agency budget; Secure financial resources for all programs, including grants, loans, and earned revenues; All other functions listed under Interim and Assistant Executive Director.

October 2007 – August 2008

Interim Executive Director Manage operations of the organization including hiring and managing a staff of four; Prepare and manage agency budget; Secure financial resources for all programs, including grants, loans, and earned revenues; Prepare reports for quarterly board meetings; Partner with government entities, neighborhood groups, other non-profits, and other stakeholders to build supportive networks to work for sustainable development strategies; Work collaboratively with the leadership team of the St. Andrew Enterprise; All other functions listed under Assistant Executive Director.

June 2006 – August 2008

Assistant Executive Director Manage the housing and community development program including all phases of the development of affordable new/rehabbed single-family homes for homeownership; Prepare and manage budget for housing construction projects; Administer the homebuyer education counseling program, minor home repair program, and non-profit mortgage brokerage operation; Secure financial resources for the housing program, counseling program, and non-profit mortgage brokerage operation including grants, loans, and earned revenues; Prepare reports for quarterly board meetings; Partner with government entities, neighborhood groups, other non-profits, and other stakeholders to build supportive networks to work for sustainable development strategies; Supervise staff of five and all volunteers/interns.

Community Development Council of Greater Memphis, Memphis, TN

July 2005 – May 2006

Graduate Assistant Responsible for conducting research into the impacts of sprawl-based growth on the residents of Memphis and Shelby County; Working with the CD Council to build a new organization, which has the goal to bring residents to the table regarding growth policy.

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University of Memphis, Memphis, TN

Sept 2004 – July 2005

Graduate Assistant Conduct research for a member of the Planning faculty; Assist in the organization and execution of the 2005 Mid-South Planning & Zoning Institute conference.

GNER, Edinburgh, Scotland

Sept 2003 – December 2003

Customer Service Assistant On-train customer service including restaurant and first class. This position was through a student work permit issued by BUNAC.

Friends for Life, Memphis, TN

September 2002 – May 2003

Intern Perform a complete evaluation of client files for Ryan White funding compliance; Design and execute a file repair program.

M.I.F.A. Memphis, TN

August 2002 – December 2002

Intern Track the flow of government money into the organization and create a comprehensive view of how that money is controlled (in terms of governmental policy and how changing political climates could possibly affect M.I.F.A.'s ability to continue receiving those funds).

The Works, Inc. Memphis, TN

May 2001 – May 2003

Academic & Paid Intern Create and administer a community conditions survey and use the collected data to produce digital maps of the Works' target community for use in the organization's long-term strategic planning; Oversee two interns working on the community conditions survey; Conduct research relating to the development of properties in the community.

Community Involvement/Affiliations:

Community Housing Developers Association of Tennessee (President, Board of Directors); Community Development Council of Greater Memphis; Victor-Kerr Community Association; Coalition for Livable Communities (Steering Committee); Problem Properties Collaborative (Steering Committee; Minor Home Repair Committee, Co-chair); American Planning Association; Tennessee chapter of the American Planning Association

HEALTH, EDUCATION & HOUSING FACILITY BOARD

9 Member Board

6 Year Term

2 Vacant

Roshun Austin	F/B	12-31-11	6yr. Term
Monice Hagler	F/B	12-31-13	6yr. Term
Florine Hinds	F/B	12-31-10	6yr. Term
Lee Patton	M/W	12-31-11	6yr. Term
Daniel T. Reid	M/W	12-31-11	6yr. Term
Larry Warren	M/B	12-31-13	6yr. Term
Nancy C. Willis	F/W	12-31-13	6yr. Term
Vacant		12-31-10	6yr. Term
Vacant		12-31-10	6yr. Term

Barbara Swearengen Ware (City Council)