City of Memphis

TENNESSEE

DR. WILLIE W. HERENTON
MAYOR

October 16, 2007

The Honorable Brent Taylor
Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514

Dear Chairman Taylor:

Subject to Council approval, it is my recommendation that:

Deborah Daniels

be appointed to the Memphis and Shelby County Community Redevelopment Agency with a term expiring August 31, 2008.

I have attached biographical information.

Sincerely,

Dr. Willie W. Herenton

WWH:jd

c: Council Members

DEBORAH L. DANIELS

4213 Meadow Valley Drive ▪ Memphis, TN 38141
Phone: 901-412-8771 ▪ Email: dldaniels2@hotmail.com

BAR ADMISSIONS

Licensed to practice law in the state of Tennessee.

EXPERIENCE

Saafir & Moore Attorneys at Law — **Memphis, TN**
Associate — 2006–Present
Represent clients in wide range of legal matters, including but not limited to issues regarding Real Estate, Contracts, Construction, Divorce, Child Support, and Probate.

FEDEX — Memphis, TN
Real Estate Agent/Architect — 1998–Present
Established a nine-year record of growth through two corporate areas: architecture and real estate. Developed design models that resulted in a reduction of overall leased space.

Real Estate Division (2004–Present)
Manage the domestic real estate portfolio for designated markets.

- Find and secure appropriate facilities for the corporation's needs.
- Negotiate and draft lease agreements/renewals including, but not limited to, acquisitions, dispositions, renewals with or without improvements/expansions, land sites, subleases, vacating facilities, multi-tenant facilities, early terminations, and/or buyout agreements.
- Directs and Supervises outside real estate consulting firms to locate and conduct real estate negotiations for properties.

Architectural Programming (1998–2004)
A six corporate-architect team primarily working towards reducing leased space requirements.

- Designed innovative space-saving business models that reduced lease expenses.
- Adapted design models for implementation on company locations in all divisions (projects up to $50 million).
- Served as Project Architect on ground-up new construction projects ranging in cost to $24 million.
- Liaised with project managers, electrical and mechanical engineers, and other technical specialists.

SELFTUCKER ARCHITECTS — Memphis, TN
Project Coordinator — 1997–1998

- Designed and managed residential and commercial projects worth up to $500,000.
- Developed drawings from schematic phase to construction document phase (AutoCAD).
- Assisted in contract administration.
- Developed schedules, fees, and man-hour budgets.

EDUCATION

UNIVERSITY OF MEMPHIS — Memphis, TN
Juris Doctor — May 2004

TUSKEGEE UNIVERSITY — Tuskegee, AL
B.S. in Architecture — May 1996

PROFESSIONAL AFFILIATIONS

American Institute of Architects
National Organization for Minority Architects
American Bar Association
National Bar Association
Tennessee Association of Construction Counsel
Memphis Bar Association

MEMPHIS AND SHELBY COUNTY
COMMUNITY REDEVELOPMENT AGENCY
7 MEMBER BOARD
(3) City & (3) County (1) Joint
4 Year Term

MEMBERS	ADDRESS	TERM EXPIRES
Daniels, Deborah F/B **(City)** ***(New Appointment)*** ***Replaces*** ***J.W. Gibson***	4213 Meadow Valley Drive Memphis, TN 38141 Res: 901-412-8771 dldaniels2@hotmail.com	**August 31, 2008**
Dobbins, Alandas F/B **(City)**	1109 Island Place East Memphis, TN 38103 Res: 901-481-3748	**August 31, 2009**
Frick, Michael R. M/W **(City)**	1597 Carr Ave. Memphis, TN 38104 Res: 276-5527 Bus: 433-8084	**August 31, 2008**
Joint Appointment **VACANT**		**August 31, 2004**

10/07

Memphis and Shelby Community Redevelopment Agency
Board of Director's Meeting Attendance
September 19, 2000-August 8, 2007 (42 Meetings)

	JOHN BOBANGO *RESIGNED*	MIKE FRICK CITY APPT.	DEXTER MULLER	J.W. GIBSON *RESIGNED*	WILBUR HAWKINS	ROSHUN AUSTIN *RESIGNED*	JOHN AUTIAN*
Present	25	38	38	28	27	31	13
Absent	17	4	4	14	15	11	9

*John Autian Resigned 09/03