

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of May 6, 2010 approved a forty-eight (48) month blanket contract for the rental of two (2) digital black and white copier/printer systems and is now recommending to the Council of the City of Memphis that it approve said purchase as approved in the 2010 fiscal year budget and subsequent budgets as approved.

WHEREAS, the forty-eight (48) month blanket contract will cover the rental of two (2) digital black and white copier/printer systems which are used by the Communication Production Department to print utility bills and other printed communication for the Division. The rental cost will include installation, removal and relocation charges, maintenance, parts and supplies.

WHEREAS, bids were opened on February 3, 2010. Notice to Bidders was advertised, six (6) bids were solicited; five (5) bids were received with the most responsive and best complying bidder being the firm of IKON Office Solutions Inc. This awards complies with all applicable laws and policies. The term of the contract is for the period covering June 1, 2010 to May 31, 2014.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved a forty-eight (48) month blanket contract for the rental of two (2) digital black and white copier/printer systems from IKON Office Solutions in the sum of \$182,336.76 chargeable to the MLGW 2010 fiscal year budget and \$547,010.28 chargeable to subsequent budgets as approved.

EXCERPT
from
MINUTES OF MEETING OF BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
Held
May 6, 2010

The Manager of Procurement and Contracts recommended to the Board of Light, Gas and Water Commissioners that it award a forty-eight (48) month blanket contract to IKON Office Solutions, Inc in the amount of \$729,347.04.

The contract will cover the rental of two (2) digital black and white copier/printer systems which are used by the Communication Production Department to print utility bills and other printed communication for the Division. The rental cost will include installation, removal and relocation charges, maintenance, parts, and supplies.

Bids were opened on February 3, 2010. Notice to Bidders was advertised, six (6) bids were solicited; five (5) bids were received with the most responsive and best complying bidder being the firm of IKON Office Solutions, Inc. This award complies with all applicable laws and policies. The term of the contract is for the period covering June 9, 2010 to June 8, 2014.

The 2010 budget amount for Communication Production and Distribution Office Equipment Rentals is \$599,004.00; the amount spent-to-date is \$47,041.63; leaving a balance of \$551,962.37 available to be spent in 2010; of which \$182,336.76 will be spent in 2010; leaving a balance of \$369,625.61 after award; \$547,010.28 will be chargeable to subsequent budgets as approved.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, award of a forty-eight (48) month blanket contract to IKON Office Solutions, Inc is approved for furnishing:

1 – Kodak Digimaster EX150 digital black and white copier/printer to be furnished in accordance with MLGW Specifications dated September 30, 2009, at \$7,992.23/month;

1 – Kodak Digimaster EX150 digital black and white copier/printer to be furnished in accordance with MLGW Specifications dated September 30, 2009, at \$7,202.50/month;

Totaling \$729,347.04, transportation prepaid f.o.b. Memphis, Tennessee, our dock; said prices being firm for the forty-eight month period.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a ~~regular~~ - ~~special~~ meeting held on 6th day of May, 2010, at which a quorum was present.


Secretary-Treasurer