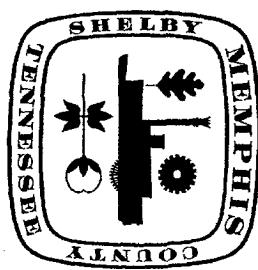


City of Memphis Public Works



FY 2010 O&M Budget Request

Dwan Gilliom, Director

Fund: Solid Waste Management

April 30, 2009



Overview of Anticipated Changes and Financial Impact

Staffing changes

- 47 vacant positions were eliminated from Solid Waste (29 crewpersons, 7 crew chiefs, 4 truck drivers, 4 zone supervisors, 1 driver tractor trailer, 1 tech transfer station, 1 general clerk B)
- As a result of these staffing changes, there will be a delay in trash collections during peak seasons and during typical holiday collection schedules. There will also be a delay in the response time needed to address and resolve customer complaints.

Outsourcing opportunities

- Solid Waste Management recently sent out an RFP for its multi-year collections contract which expires June 30, 2009. Due to budget constraints, the department included several options in order to maintain an adequate level of service to residents at the most affordable price possible. The department decided it would contract out an additional 10,000 customer/residents to private haulers in order to reduce the annual expenditures for the contracted services. Although the department did increase the number of customers it contracted out to private haulers, the department was forced to reduce the types of services the contractors will be responsible for providing residents in the contracted areas of the City. At this point, the private contractor will be responsible for collecting garbage and recycling only under terms of the new contract, and City crews will be deployed in the designated contractor areas to remove all trash, yard waste and bulky items.

New Programs

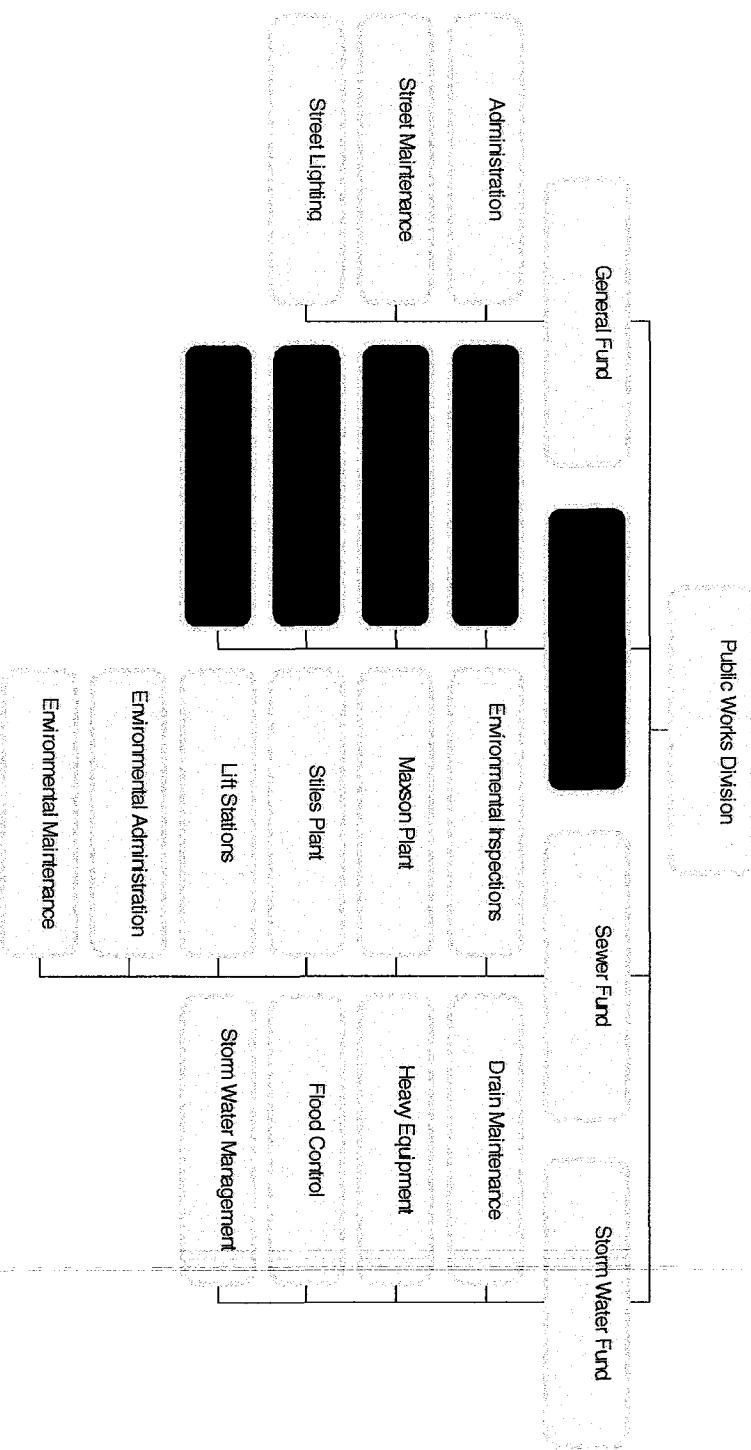
- Solid Waste has embarked on a massive project that will include re-routing all collection routes, restructuring, and reorganizing department personnel, as well as centralizing some operations and resources. The re-routing is designed to free up the necessary resources in order to provide trash and other yard waste collection services in the areas that will be serviced by the private contractor. Restructuring and reorganizing is designed to become more efficient in our operations and provide the best services possible to customers, while centralizing some resources will allow management the flexibility to effectively manage critical resources within the department.

Grants

- None



Organizational Chart



Solid Waste Administration

Description:

- Solid Waste Administration seeks to provide organizational effectiveness by administrative support to all solid waste service centers.
- Solid Waste Collections seeks to protect and promote public health by providing solid waste collection services to the citizens of Memphis.
- Solid Waste Disposal seeks to process/transfer and dispose of municipal waste for approximately 650,000 residents of Memphis.
- Solid Waste Recycling seeks to provide the citizens of Memphis the opportunity to participate in a convenient and effective yard waste diversion and curb side recycling program conserving landfill capacity and natural resources.

Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- To focus on strategies to improve the Solid Waste Management Department's organizational efficiency and accountability, and provide qualify customer service
- Improve overall customer service and satisfaction in residential collections, which includes weekly curbside trash, garbage and recycling pick-up service
- To protect public health and the environment, by providing safe, efficient, and economical disposal service of solid waste in a cost effective manner
- Increase the utilization of the City's investment in its transfer stations and transportation vehicles
- To protect the environment and conserve natural resources by providing technical assistance on the elimination, reduction, reuse and recycling of wastes and pollutants through diverting the highest possible amount of materials from the landfills
- Ensure that each employee's skill level remains high
- Reduce absenteeism
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation



Solid Waste Collections

Description:

-To protect and promote public health by providing solid waste collection services to the citizens of Memphis

Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- Improve overall customer service and satisfaction in residential collections, which includes weekly curbside trash, garbage and recycling pick-up service
- Reduce employee absenteeism
- Ensure employees' skill levels remain high in order to perform their job functions
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation



Solid Waste Disposal

Description:

-To process/transfer and dispose of municipal waste for approximately 650,000 residents of Memphis.

Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies*
- To protect public health and the environment, by providing safe, efficient, and economical disposal service of solid waste in a cost effective manner*
- Increase the utilization of the City's investment in its transfer stations and transportation vehicles*
- Ensure employees' skill levels remain high in order to perform their job functions*
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation*



Solid Waste Recycling

Description:

-To provide the citizens of Memphis the opportunity to participate in a convenient and effective yard waste diversion and curb side recycling program conserving landfill capacity and natural resources.

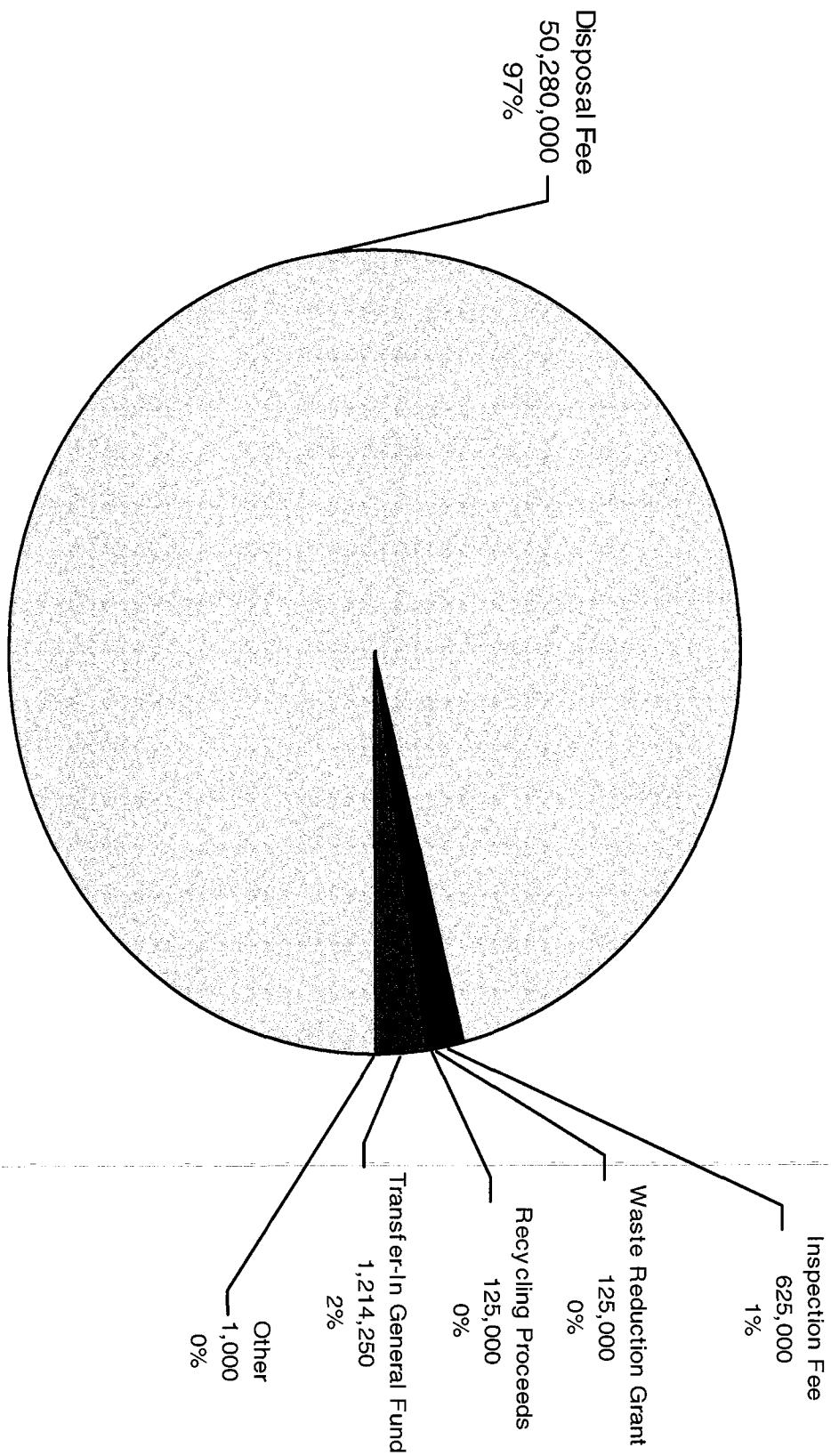
Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- To protect the environment and conserve natural resources by providing technical assistance on the elimination, reduction, reuse and recycling of wastes and pollutants through diverting the highest possible amount of materials from the landfills
- Ensure employees' skill levels remain high in order to perform their job functions



Public Works

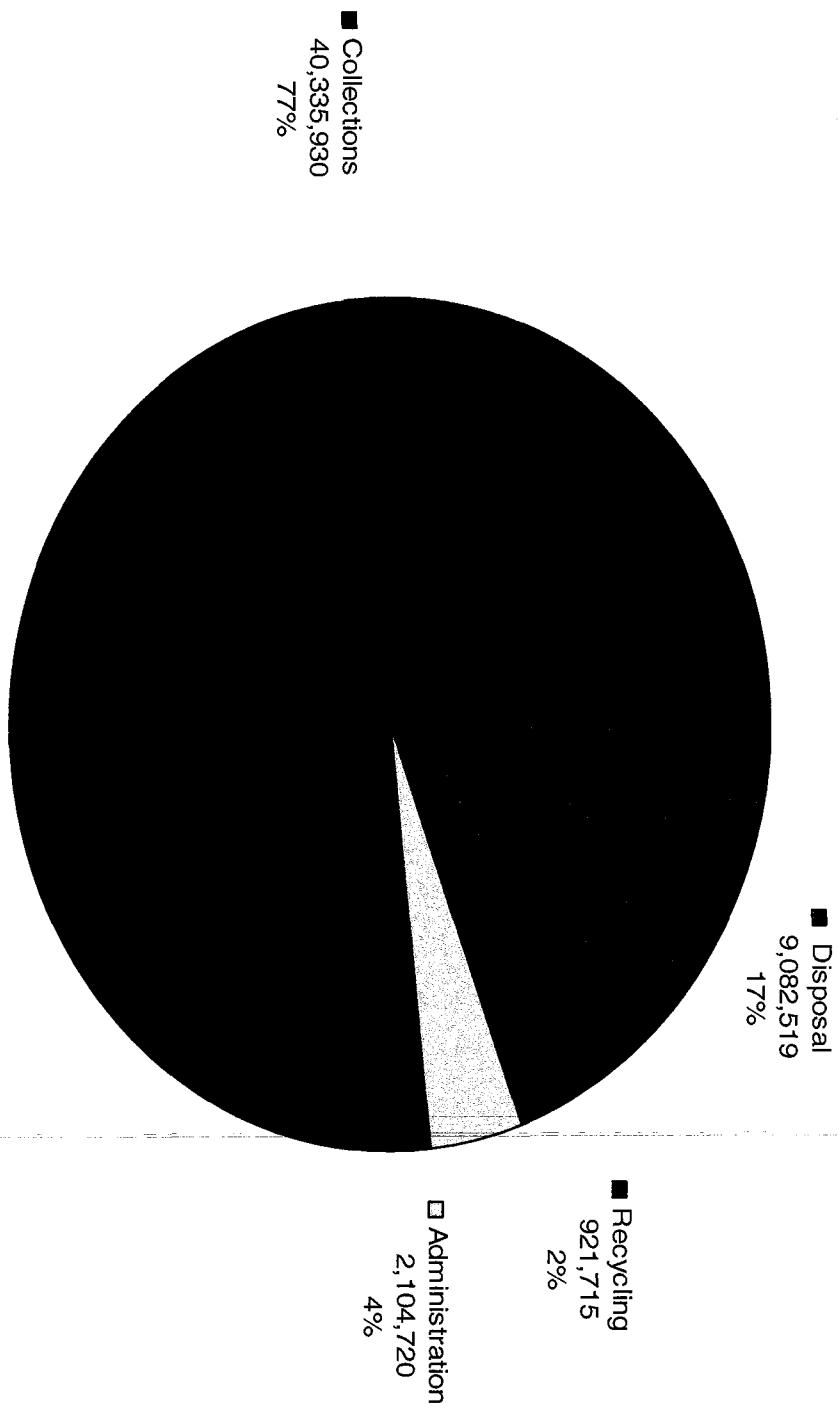
Sources of Program Revenue



Total Revenue \$52,370,250



FY 2010 Gross Expenditure Budget

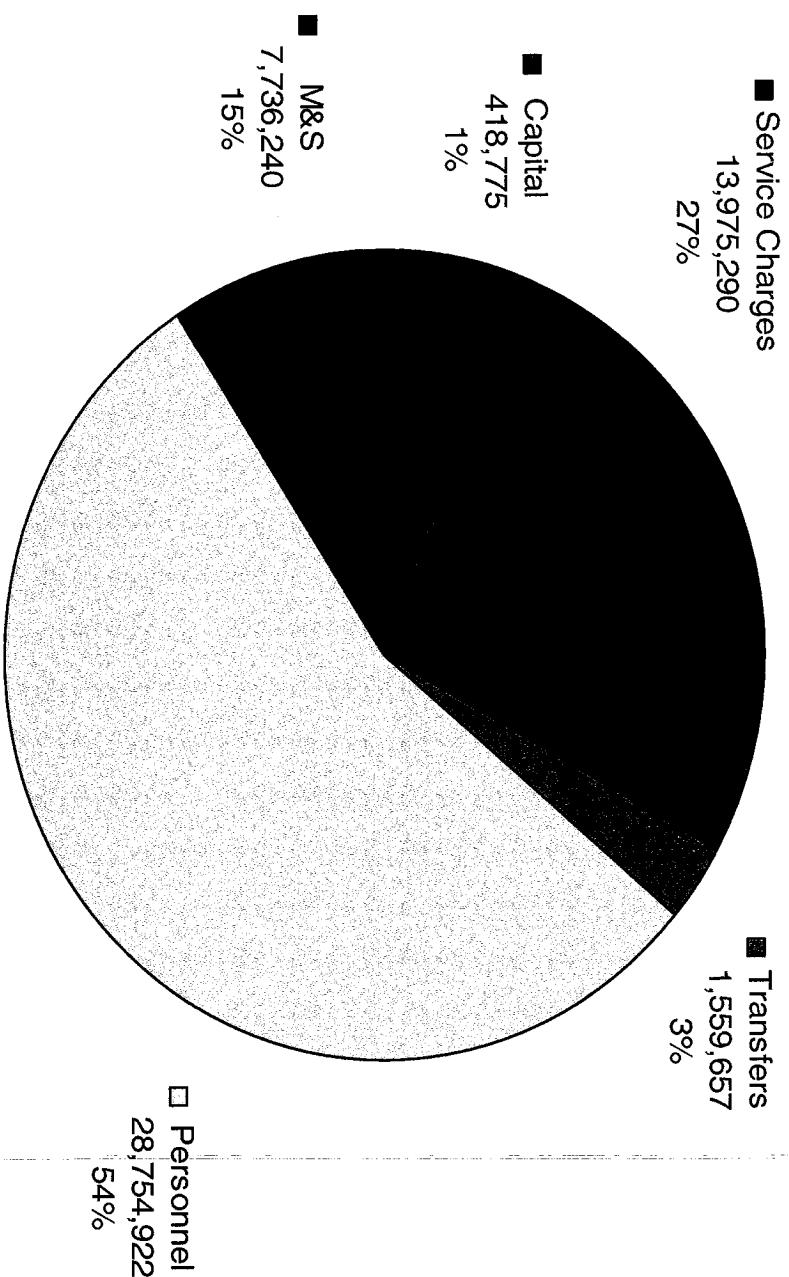


Public Works Gross Expenditures = \$52,444,884

Public Works-Solid Waste Management~ FY2010 Budget Request



FY2010 Gross Expenditures by Category



Public Works Gross Expenditures =

\$52,444,884



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
17 Division - Public Works						
0204 Solid Waste Management Fund						
500 Personnel Services						
051101 Full-Time Salaries	19,056,681	18,644,215	19,635,374	21,025,632	21,521,373	21,660,792
051106 Compensated Absence	138,850	0	0	0	0	0
051202 Overtime	570,918	388,309	293,895	161,750	193,200	297,876
051206 Out of Rank Pay	272,590	244,466	331,866	308,800	206,500	318,064
051208 Hazardous Duty Pay	24,388	24,792	24,609	25,900	25,300	25,900
051212 Longevity Pay	36,685	35,150	34,816	33,851	37,167	36,810
051214 Shift Differential	12,975	12,896	13,106	13,500	14,284	13,905
051218 Retirement Benefits	207,755	202,375	230,441	193,830	173,830	199,645
051220 Required Special License Pay	136,866	135,166	148,858	145,250	140,500	145,250
051302 Pension	151,065	153,131	161,051	157,250	184,162	171,674
051303 Supplemental Pension	379,700	367,594	391,812	410,497	418,366	418,866
051304 Social Security	1,046,478	1,017,745	1,079,508	1,088,941	1,146,988	1,110,134
051308 Group Life Insurance	71,019	66,466	63,992	69,521	74,813	72,470
051310 Unemployment	29,970	43,806	65,300	61,103	65,300	60,700
051314 Medicare	270,343	265,502	284,583	331,008	321,653	340,948
051315 Long Term Disability	50,660	51,553	52,296	63,138	64,474	65,093
051320 United PPO (Basic) Insurance	446,027	410,279	376,687	346,953	621,078	391,004
051322 United POS (Premier) Insurance	1,772,510	1,904,735	2,050,480	2,051,514	2,090,440	2,018,196
051323 Other Post Employment	0	0	266,136	518,502	0	515,100
051402 Salaries - Part Time-Temporary	842,673	1,075,486	1,175,704	615,000	857,000	412,000
051501 On the Job Injury	566,842	363,317	1,086,532	1,009,000	219,000	480,495
051502 Tuition Reimbursement - Old	27,662	0	0	0	30,000	0
051601 Payroll Reserve	127,176	21,338	112,301	0	0	0



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
051901 Attrition	0	0	0	0	312,890	0
051902 Bonus Pay	0	0	189,562	0	0	0
Total 500 Personnel Services	26,239,833	25,428,323	28,068,910	28,630,940	28,718,318	28,754,922
505 Materials & supplies						
052102 City Hall Printing	47,214	49,740	42,773	42,100	57,500	52,500
052106 City Hall Postage	12,032	6,938	9,238	10,006	14,700	12,200
052108 Document Reproduction - City	9,803	9,029	9,179	10,000	14,000	13,000
052112 City Storeroom Supplies	4,189	2,883	6,532	175	0	0
052116 City Shop Charges	3,916,565	3,958,945	5,141,097	4,000,000	4,000,000	4,424,855
052124 City Shop Fuel	1,758,473	2,020,807	2,761,806	2,532,500	2,033,000	2,000,000
052204 City Computer Svc Equipment	77,802	74,176	96,868	85,161	80,600	83,600
052210 City	33,342	30,855	28,433	36,100	44,000	36,100
052302 Printing - Outside	130	114	29	400	400	400
052304 Supplies - Outside	9,883	15,348	19,307	17,000	16,500	17,000
052306 Word Processing/Duplicate	1,302	1,870	1,800	1,600	1,600	1,600
052308 Hand Tools	20,389	13,745	620	18,000	18,000	18,000
052310 Clothing	44,925	61,381	38,950	88,684	67,750	67,875
052312 Household Supplies	8,039	10,117	11,379	12,500	15,000	15,000
052324 Outside Postage	0	0	62	0	0	0
052342 Misc Materials/Supplies	44,663	64,249	70,935	92,500	93,000	87,500
052410 Outside Equipment	268,178	232,811	219,944	230,000	240,100	234,100
052498 Misc Repairs/Maintenance	52,836	44,538	39,004	50,000	91,000	75,000
052514 Outside	0	1,800	1,800	3,600	3,600	3,600
052520 Security	240,669	217,569	294,293	323,000	311,200	225,000



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
052526 Seminars;Training;Education	14,607	13,829	17,957	30,000	18,000	20,000
052528 Misc Professional Services	10,290	12,912	5,174	17,500	27,500	22,500
052610 Travel Expense	1,632	3,042	5,112	5,000	7,000	7,000
052611 Unreported Travel	0	0	754	0	0	0
052810 Utilities	402,469	308,433	357,300	339,900	334,100	339,900
052920 Insurance	61,131	61,129	60,075	60,075	60,075	52,410
052921 Claims	346,568	0	0	0	0	0
052930 Dues;Memberships;Periodicals	766	528	647	700	700	700
052950 Misc Services;Charges	1,666	1,360	1,374	1,400	1,400	51,400
056299 Expense Recovery - M & S	-246,887	-234,193	-215,867	-125,000	-110,000	-125,000
Total 505 Materials & supplies	7,142,677	6,983,956	9,026,575	7,882,901	7,437,725	7,736,240
510 Capital outlay						
053108 Equipment	535,100	524,166	512,617	283,000	524,775	424,775
056399 Expense Recovery - Capital	-10,810	-7,566	-4,874	-6,000	-6,000	-6,000
Total 510 Capital outlay	524,290	516,600	507,743	277,000	518,775	418,775



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
550 Service charges						
061137 Private Apartment Collect	3,139,081	3,118,021	3,059,006	3,080,000	3,230,000	3,130,000
061138 Contract Disposal	6,512,238	6,307,145	6,514,778	6,984,525	7,000,000	6,800,000
061140 Contract Collections	3,433,009	3,778,516	4,132,220	4,338,498	4,280,000	4,045,290
Total 550 Service charges	13,084,329	13,203,681	13,706,003	14,403,023	14,510,000	13,975,290
555 Transfers out						
080301 Oper Tfr Out - Debt Service	2,781,495	971,871	0	1,036,068	1,671,149	1,559,657
Total 555 Transfers out	2,781,495	971,871	0	1,036,068	1,671,149	1,559,657
Total Expense	49,772,623	47,104,431	51,309,231	52,229,932	52,855,967	52,444,884
430 Local taxes						
040150 Special Assessment Tax	6,209	892	4,920	1,500	0	1,000
Total 430 Local taxes	6,209	892	4,920	1,500	0	1,000



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Actual	2007 Total Actual	2008 Total Actual	2009 Forecast	2009 Adopted Budget	2010 Total Request
450 Charges for services						
043312 Solid Waste Disposal Fee	45,440,777	47,314,926	47,120,955	50,001,000	50,529,394	50,280,000
043314 Sanitation Inspection Fee	656,235	621,878	668,676	625,000	590,000	625,000
Total 450 Charges for services	46,097,013	47,936,804	47,789,631	50,626,000	51,119,394	50,905,000
465 State grant						
047033 Waste Reduction Grant	119,920	62,914	135,820	144,147	90,000	125,000
Total 465 State grant	119,920	62,914	135,820	144,147	90,000	125,000
475 Other revenues						
049139 Insurance Refund	48,400	0	0	0	0	0
049151 Recycling Proceeds	338,436	258,406	287,538	325,000	325,000	125,000
Total 475 Other revenues	386,836	258,406	287,538	325,000	325,000	125,000



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
480 Transfers in						
070111 Oper Tfr In - General Fund	0	0	0	518,219	0	1,214,250
Total 480 Transfers in	0	0	0	518,219	0	1,214,250
Total Revenue						
	46,609,978	48,259,017	48,217,909	51,614,866	51,534,394	52,370,250
Net 17 Division - Public Works	3,162,645	-1,154,586	3,091,322	615,066	1,321,573	74,634
Net Expenditures	3,162,645	-1,154,586	3,091,322	615,066	1,321,573	74,634



FY2010 Public Works Major M&S Expenditures

Expenditure Category	Line Item Description	Budget Amount	% of Total Expenditures
M&S			
City Shop Charges		\$4,424,855	57.2%
City Shop Fuel		\$2,000,000	25.9%
Outside Equipment Repairs		\$234,100	3.0%
Security		\$225,000	2.9%
Utilities		\$339,900	4.4%
Other		\$512,385	6.6%
Total		\$7,736,240	100.0%



Requested Analysis

	Account Applicable	Non- Applicable
<i>Third Party Collections</i>	X	
<i>Lease Schedules</i>		X
<i>Misc Professional Services</i>	X	
<i>Outsourcing Costs</i>	X	



Requested Account Analysis

Third Party Collections

Vendor	Description	Budget Amount	% of total Account
MLGW	Collection - SW Fees	\$ 233,039	100.0%
			0.0%
Total		\$ 233,039	100.0%



Requested Account Analysis

Lease Schedules

Function Support

Location

Square
Footage

Annual
Coast

Landlord

None



Requested Account Analysis

Misc Professional Services

Vendor	Description	Budget Amount
Treasurer, State of Tenn. SWANA Conference	\$ 2,500	
Sossaman & Associates Recycling Promotion	\$ 17,500	
U.S. Post Office Bulk Permits-SW Survey	\$ 2,500	
Total	\$ 22,500	



Requested Account Analysis

Outsourcing Costs

Outsourcing Vendor

Description

Term

Budget Amount

All Star Waste Systems SW Collections-Contract Area 5 Years \$3,823,030

Waste Connections Mobile Homes Collections 5 Years \$222,259

Browning Ferris Ind. Landfill Services 1 of 5 Years \$900,000

North Memphis Landfill Landfill Services 12 of 20 Years \$5,900,000



Personnel Information

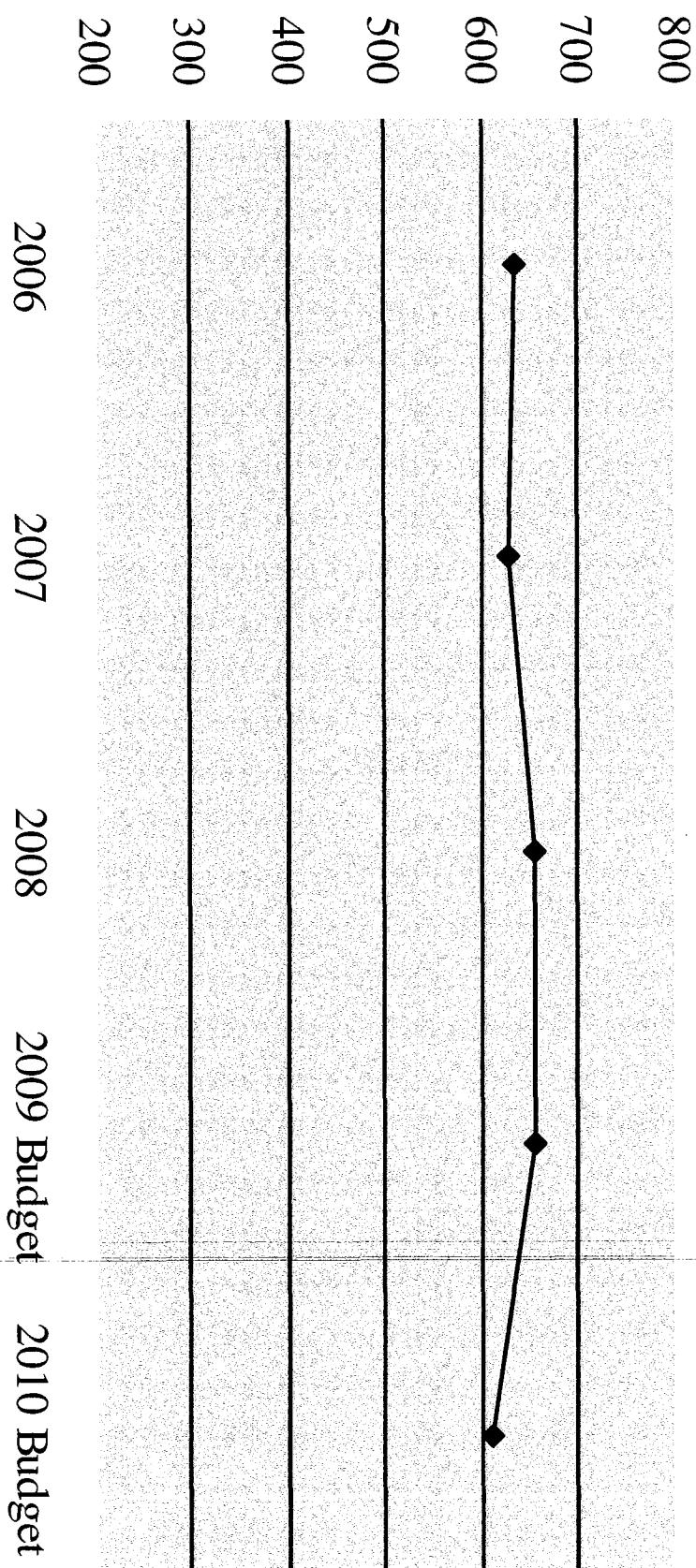


FTE vs Authorized Complement

Year	FTE	AC
2006	635	654
2007	628	653
2008	653	653
2009 Budget	653	653
2010 Budget	611	607

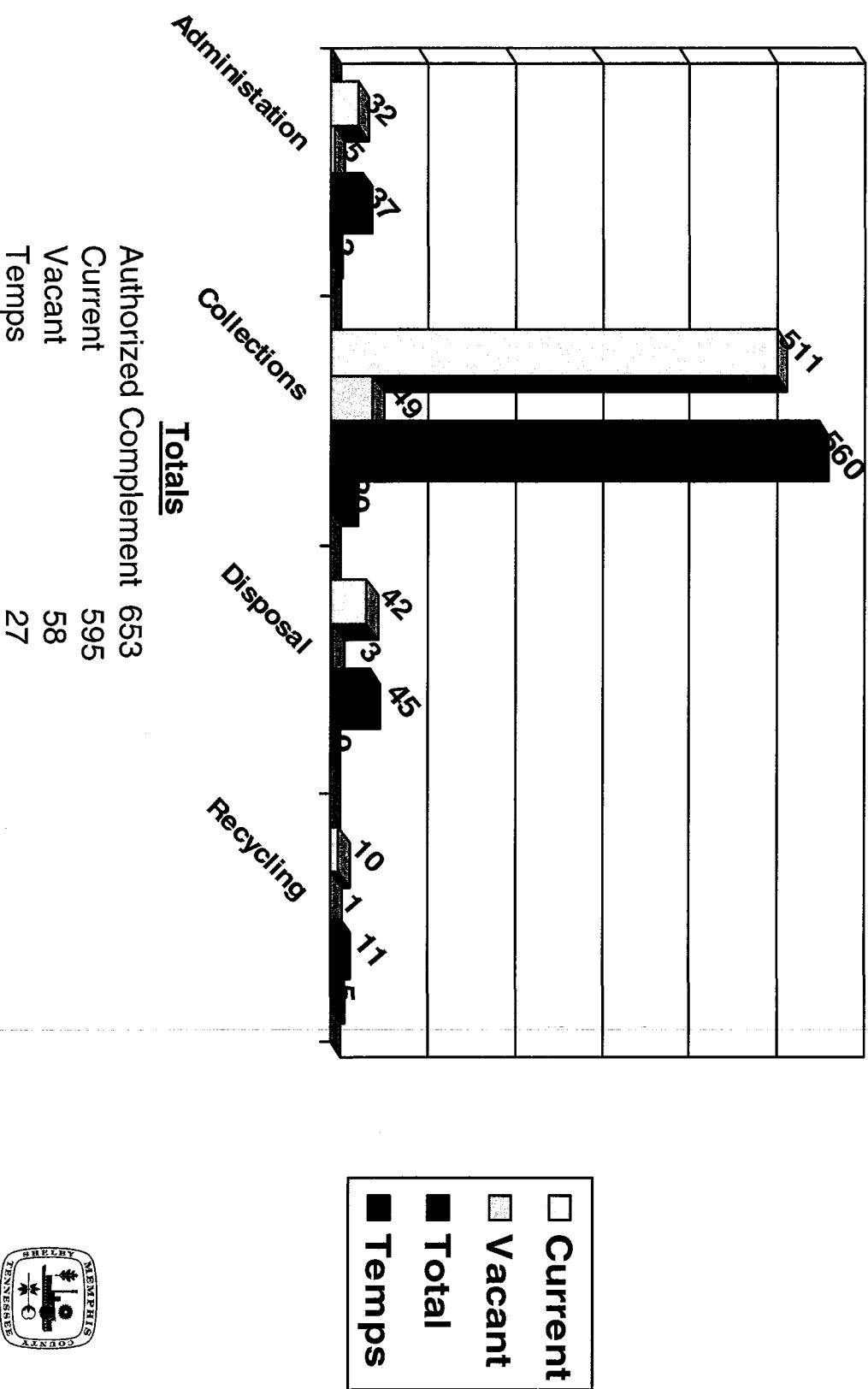


DIVISION FTE HISTORY



Current Staffing by Legal Level

(Authorized Complement)
As of March 31, 2009



Current Public Works Personnel

Full-time Positions

17 Division - Public Works
0204 Solid Waste Management Fund

Position	JCC	Auth	FTE	Salary	Supp	Health	Retirement	Supp	Life	Other	Statutory	Total
Admr.Recycling...	170804	F290RC1720	1	72,713	-	8,150	3,636	-	353	1,168	1,207	87,227
Admr.Solid Waste Oper...	170801	F290WO1717	1	91,927	-	2,918	4,596	-	447	1,226	-	101,114
Admr.Solid Waste Sector...	170802	F290SA1718	2	150,735	-	4,968	3,713	-	733	2,352	1,233	163,734
Analyst.Programmer...	170801	F253PA	1	37,213	-	2,918	1,861	-	181	1,062	618	43,853
Clerk,General...	170802	F192AC1717	1	24,812	-	2,918	1,241	-	121	1,024	412	30,528
Clerk,General,A...	170802	F651GC1718	1	32,118	-	2,395	1,606	-	-	1,046	-	37,165
Clerk,General,B...	170801	F652GC1717	6	116,580	-	11,068	5,827	-	344	5,100	1,934	140,853
Clerk,General,B...	170802	F652GC1718	10	260,599	-	40,831	11,224	-	1,043	11,679	3,171	328,547
Coord.Fleet Maint...	170801	F244FM170801	1	39,074	-	-	1,954	-	-	1,067	649	42,744
Coord.Recycling...	170804	F243RC1720	1	43,371	-	8,150	2,169	-	211	1,080	720	55,701
Crewchief...	170802	F611CC1718	156	5,309,507	-	730,256	124,733	18,109	491,421	88,123	6,762,149	
Crewperson...	170801	F614CR1717	2	65,246	-	11,068	1,534	159	6,142	1,084	85,233	
Crewperson...	170802	F614CR1718	249	8,090,504	-	806,527	189,449	20,988	761,608	134,416	10,003,492	
Crewperson...	170803	F614CR	5	163,115	-	22,136	3,835	795	15,355	2,710	207,946	
Crewperson...	170804	F614CR1720	1	32,623	-	-	767	159	3,071	542	37,162	
Dispatcher...	170802	F264DP1718	1	38,231	-	2,918	1,912	-	186	1,065	-	44,312
Driver,Tractor Trailer...	170803	F610TT1719	20	812,095	-	127,954	19,092	3,558	71,783	13,480	1,047,962	
Driver,Tractor Trailer...	170804	F610TT1720	1	40,664	-	2,395	956	198	3,593	675	48,481	
Driver,Truck...	170802	F613TD1718	57	1,894,224	-	235,277	-	44,495	6,637	175,203	31,448	2,387,284
Driver,Truck...	170803	F613TD1719	9	299,241	-	37,925	-	7,029	1,134	27,149	4,968	377,446
Foreman,Solid Waste...	170801	F073SA	2	74,799	-	-	3,740	-	184	2,125	1,241	82,089
Insp,Service Fee,Senior...	170801	F082SV1717	2	-	4,968	2,628	-	256	2,058	873	63,356	
Mech,Heavy Equip...	170804	F541MH1720	2	73,694	16,300	3,684	-	358	2,122	97,382	2,952	
			3	177,882	24,450	8,895	-	864	3,384	218,427		



Current Public Works Personnel

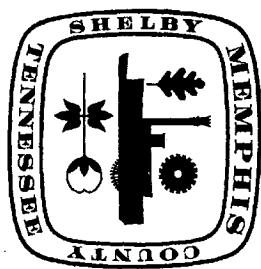
Full-time Positions

17 Division - Public Works
0204 Solid Waste Management Fund

Position	JCC	Auth	FTE	Salary	Supw	Health	Retirement	Supw	Life	Other	Statutory	Total
Mech.Mkt.. 170801	F611MM1717	12	12	414,276	-	37,300	-	9,732	1,344	38,328	6,876	507,856
Mgr.Compost.. 170804	F102RC1720	1	1	67,400	-	6,410	3,370	-	328	1,152	78,660	78,660
Mgr.Sanitation Area.. 170802	F102AS1718	5	5	335,037	-	10,281	16,752	-	1,630	5,754	3,324	372,779
Mgr.Solid Waste Fees.. 170801	F102FE1717	1	1	59,074	-	8,150	-	-	287	1,127	981	69,619
Mgr.Support Svcs Swn.. 170801	F102SS1717	1	1	59,074	-	8,150	-	-	287	1,127	-	68,638
Oper.Heavy Equip... 170803	F54IHE1719	2	2	116,444	-	-	5,822	-	566	2,250	1,932	127,014
Oper.Heavy Equip.Ld.. 170802	F54OHE	5	5	305,670	-	35,518	15,285	-	1,188	5,665	5,075	368,401
Oper.Spec Equip.Ld.. 170802	F610SE1718	13	13	794,742	-	64,196	-	17,244	3,861	63,999	13,195	957,237
Rep.Recycling.. 170804	F247RC1720	1	1	29,356	-	-	1,468	-	143	1,038	487	32,492
Secretary.A.. 170801	F211SE1717	1	1	28,946	-	8,150	1,447	-	141	1,037	481	40,202
Secretary.C.. 170804	F653SE1717	1	1	22,968	-	2,918	1,148	-	112	1,019	381	28,546
Spec.Health Safety.. 170801	F244SH1717	1	1	22,538	-	-	1,127	-	110	1,018	374	25,167
Spec.Solid Waste Fees... 170801	F244FS	1	1	40,428	-	-	2,021	-	-	1,071	671	44,191
Super.Cart Central.. 170801	F111CC1717	1	1	37,211	-	4,968	1,861	-	181	1,062	618	45,901
Super.Clerical Oper.. 170802	F121CL1718	2	2	43,371	-	2,918	2,169	-	211	1,080	-	49,749
Super.Disposal Sp.Waste.. 170803	F112SP1719	1	1	80,284	-	10,545	-	-	390	2,140	-	93,359
Super.Transfer Station.. 170803	F122TS1719	3	3	39,074	-	8,150	1,954	-	190	1,067	649	51,084
Super.Zone Sanitation.. 170802	F112ZS1718	20	20	128,119	-	11,068	6,406	-	208	3,234	1,418	150,453
Tech.Disposal.. 170803	F262DI1719	2	2	933,687	-	75,838	46,630	-	4,095	21,797	8,988	1,091,085
Tech.Transfer Station.. 170803	F263TT1719	1	1	72,609	-	8,150	3,631	-	180	2,118	1,205	87,893
				36,944	-	-	1,847	-	-	1,061	613	40,465
Total 0204 Solid Waste Management		611	607	21,660,792	-	2,409,200	171,674	418,866	72,470	1,751,027	340,948	26,824,977



City of Memphis Public Works



FY 2010 O&M Budget Request

Dwan Gilliom, Director

Fund: Storm Water

April 30, 2009



Overview of Anticipated Changes and Financial Impact

Staffing changes

- **None**

Outsourcing opportunities

- **None**

New Programs

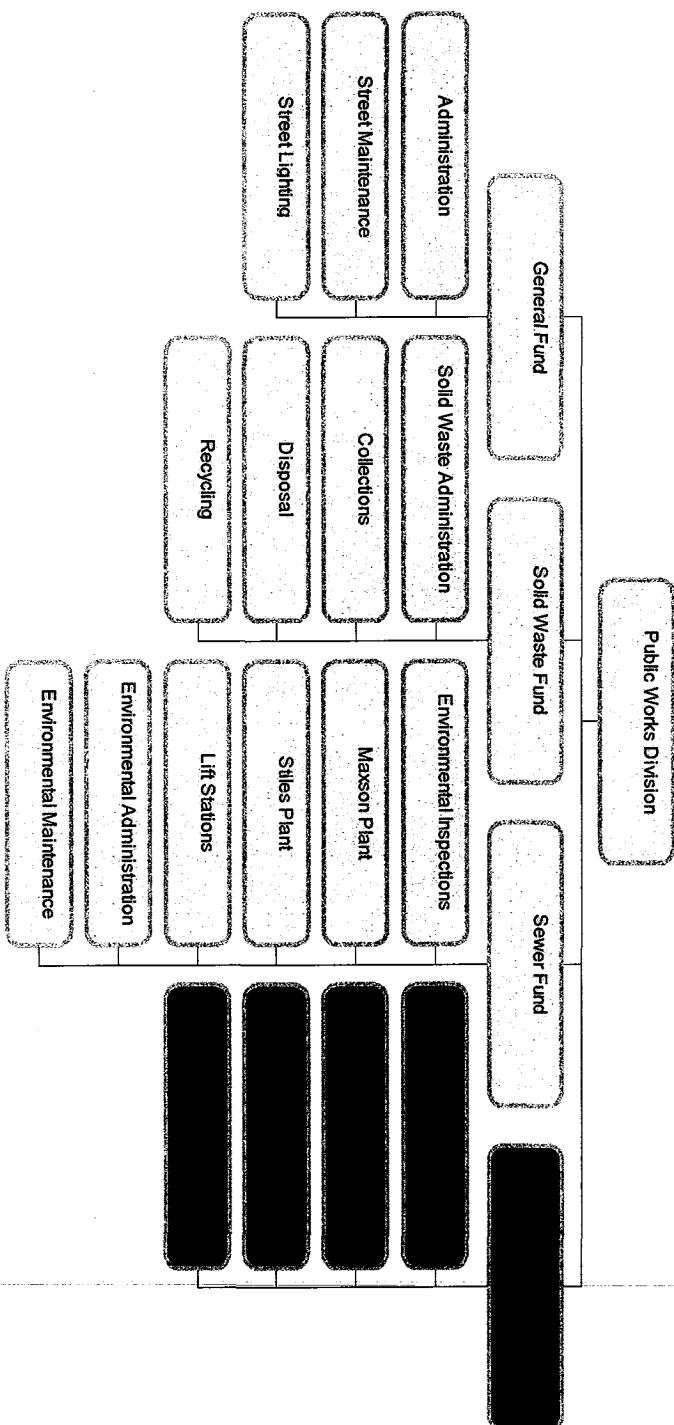
- **None**

Grants

- **None**



Organizational Chart



Storm Water Fund – Drain Maintenance

Description:

–To preserve, repair, and improve the city's storm sewer infrastructure and the efficient, consistent delivery of essential City services vital to our citizens' quality of life.

Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- To protect property by reducing the likelihood of storm water flooding by providing preventive maintenance that includes inspection and repairs through cost-effective measures
- Improve drainage conditions by increase the routine inspection and cleaning the City's drainage inlets
- Ensure employees' skill levels remain high
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation



Storm Water Fund-Heavy Equipment Services

Description:

–To preserve, repair, and improve the city's storm sewer infrastructure and the efficient, consistent delivery of essential City services vital to our citizens' quality of life.

Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- Facilitate major infrastructures repairs and community enhancement projects that require particular expertise in the use of heavy equipment
- Improve preparedness and emergency responses through additional training
- Ensure employees' skill levels remain high
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation



Storm Water Fund-Flood Control

Description:

-To provide quality flood protection and to protect City of Memphis homes and businesses from flood water caused by high river water and rain.

Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- To protect public health as well as private property and infrastructure through a variety of quality flood control measures in a cost effective manner
- Ensure that each employees' skill levels remain high and prepared to handle a flooding crisis
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation



Storm Water Fund-Storm Water

Description:

-To protect the health of the City's citizens and the environment in which they live by developing and implementing programs to address pollution in storm water runoff from four defined source areas: residential and commercial, industrial and landfill, illicit connections and illegal dumping, and construction site. (The program also works to reduce visible pollution caused by litter)

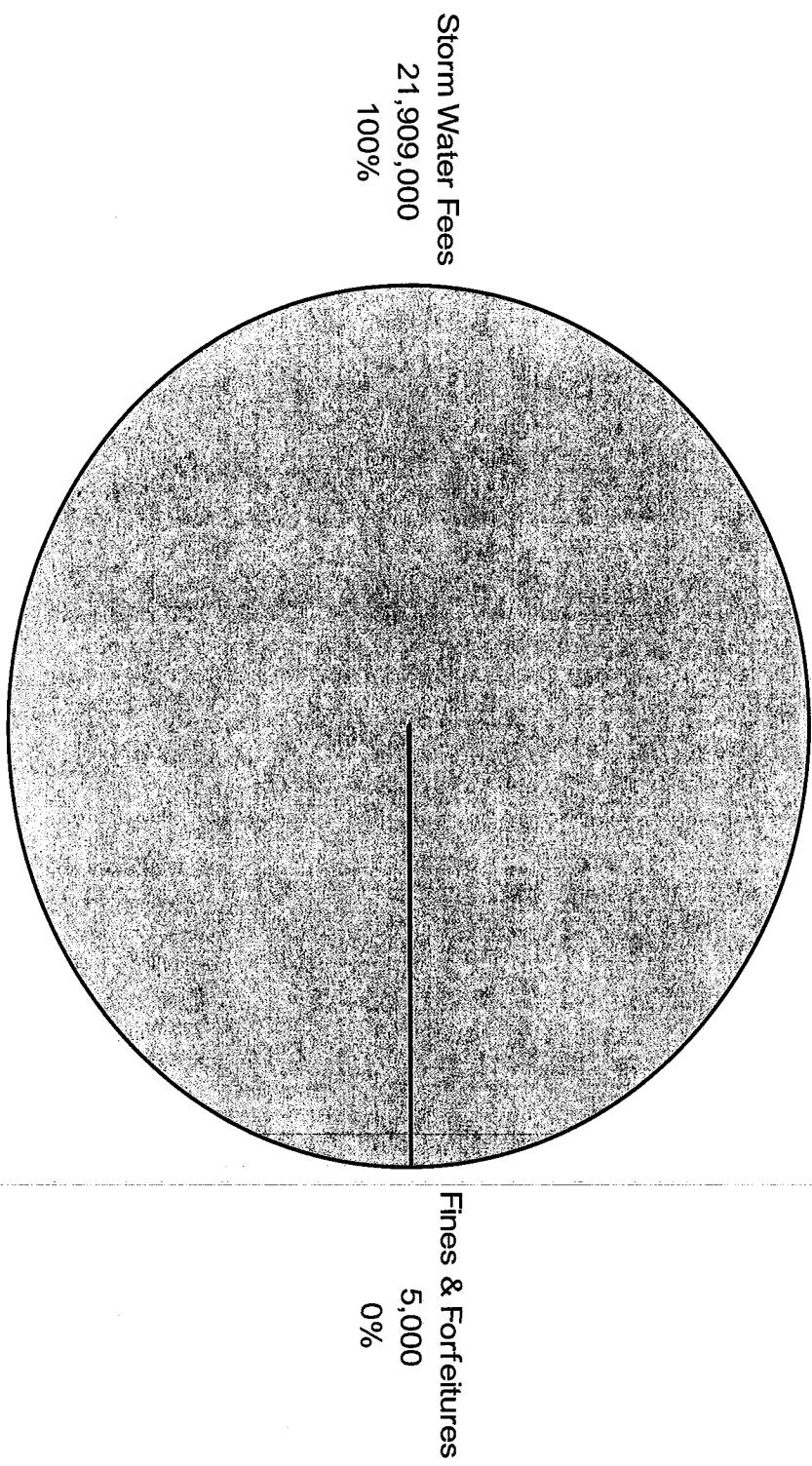
Strategic Goals:

- Develop and monitor the service center's annual budget in accordance with the division's goals and policies
- Improve and protect of the quality of life for the citizens and the environment through the development of storm water solutions and programs in accordance with NPDES standards
- Ensure employees' skill levels remain high in order to perform sampling and other job functions
- Minimize the number of lost time on-the-job injuries (OJI's), and the effect on the operation



Public Works

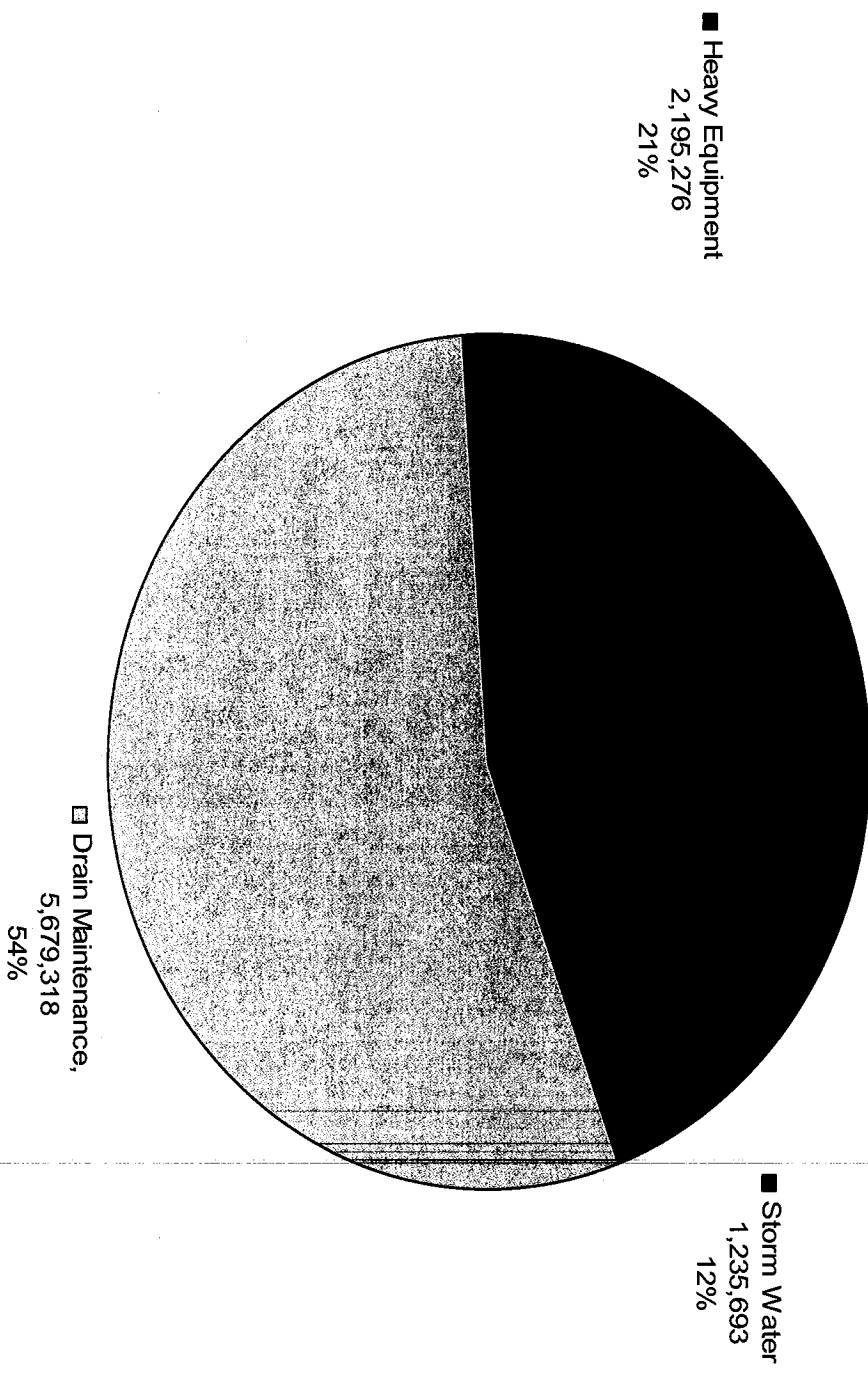
Sources of Program Revenue



Total Revenue \$21,914,000



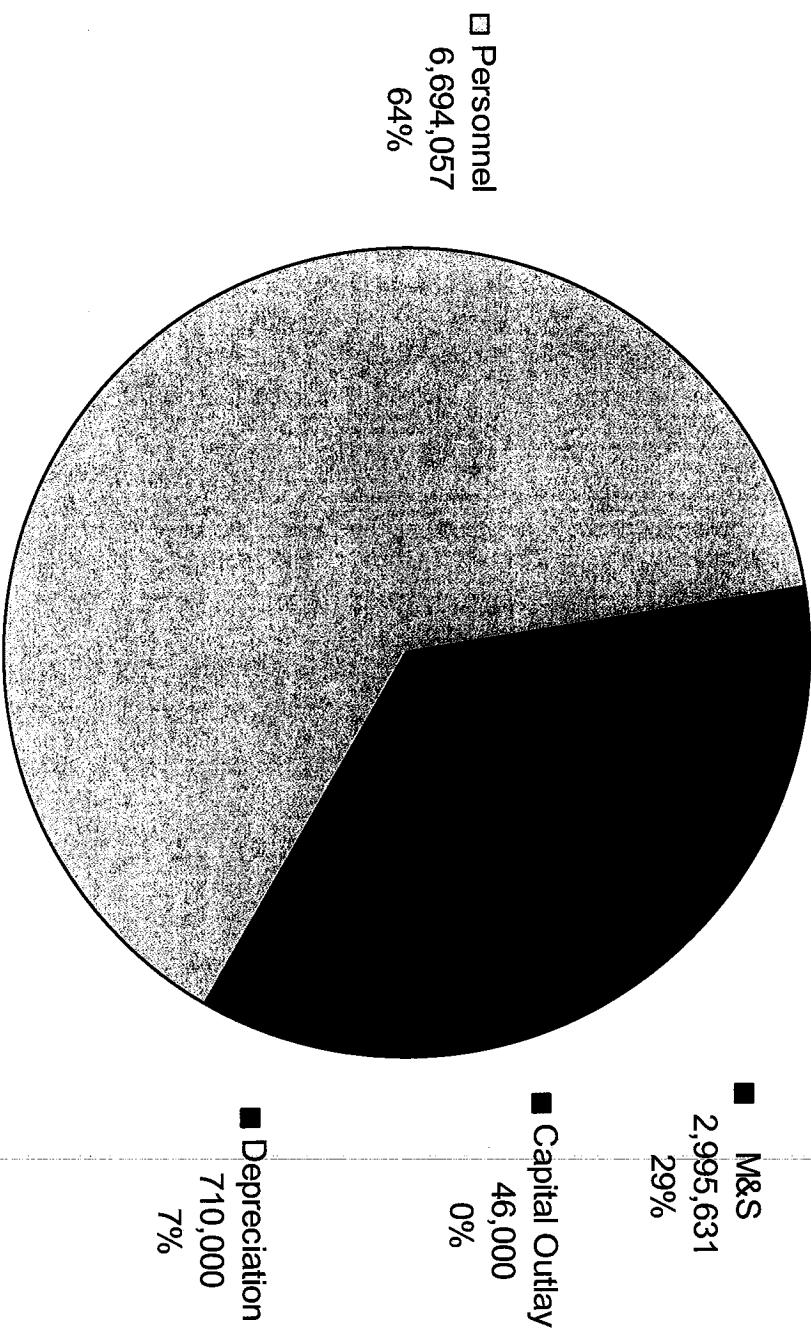
FY 2010 Gross Expenditure Budget



Public Works Gross Expenditures = \$10,445,688



FY2010 Gross Expenditures by Category



Public Works Gross Expenditures =

\$10,445,688



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Actual	2007 Actual	2008 Actual	2009 Forecast	2009 Adopted	2010 Budget	2010 Total Request
17 Division - Public Works							
0671 Storm Water Fund							
500 Personnel Services							
051101 Full-Time Salaries	593,830	3,850,960	4,043,520	4,552,390	4,673,734	5,035,343	
051202 Overtime	2,627	70,952	84,116	100,000	97,000	111,240	
051206 Out of Rank Pay	2,220	41,082	39,578	20,212	16,500	21,115	
051208 Hazardous Duty Pay	4,760	29,462	27,871	28,278	25,000	28,500	
051212 Longevity Pay	0	2,252	2,237	2,252	2,747	2,700	
051214 Shift Differential	96	660	1,238	672	628	695	
051218 Retirement Benefits	0	115,012	37,784	24,343	40,000	92,700	
051220 Required Special License Pay	1,859	10,885	6,543	6,000	14,000	14,000	
051302 Pension	16,818	113,719	124,371	140,959	149,703	157,938	
051303 Supplemental Pension	4,670	30,091	29,322	31,885	38,892	34,454	
051304 Social Security	13,456	90,369	97,203	96,568	121,818	103,680	
051308 Group Life Insurance	1,882	14,521	13,529	15,096	16,496	17,121	
051310 Unemployment	0	8,224	11,700	10,999	11,700	11,700	
051314 Medicare	6,602	47,148	53,556	67,294	71,903	75,080	
051315 Long Term Disability	1,245	10,445	10,644	13,668	14,037	15,112	
051320 United PPO (Basic) Insurance	6,806	48,369	35,477	58,943	100,759	90,821	
051322 United POS (Premier) Insurance	45,146	374,549	416,063	418,144	425,816	422,898	
051323 Other Post Employment Benefits	0	335,258	93,498	0	0	99,450	



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
051402 Salaries - Part Time/Temporary	21,651	61,254	125,777	184,585	285,000	429,510
051501 On the Job Injury	7,965	32,642	63,446	14,595	0	0
051502 Tuition Reimbursement - Old	2,650	0	0	0	14,000	0
051601 Payroll Reserve	89,954	7,542	27,689	0	0	0
051901 Attrition	0	0	0	0	116,126	0
051902 Bonus Pay	0	0	39,963	0	0	0
056199 Expense Recovery - Personnel	-73,106	-67,067	-125,042	-50,000	-75,000	-70,000
Total 500 Personnel Services	751,130	4,893,070	5,501,842	5,830,381	6,160,859	6,694,057
505 Materials & supplies						
052102 City Hall Printing	468	1,921	1,845	2,400	3,300	3,350
052106 City Hall Postage	242	1,923	2,519	3,524	2,590	4,150
052108 Document Reproduction - City	373	4,235	4,405	6,067	6,500	7,275
052112 City Storeroom Supplies	379	5,835	2,017	8,956	14,300	13,300
052114 Facility Repair & Carpentry	0	0	907	5,000	5,000	35,000
052116 City Shop Charges	6,348	66,401	88,232	101,240	90,100	100,100
052124 City Shop Fuel	30,165	198,698	311,007	356,215	256,000	357,000
052204 City Computer Svc Equipment	4,112	38,661	59,207	231,571	183,952	198,702
052210 City Telephone/Communications	255	10,398	12,988	19,800	18,700	25,000
052302 Printing - Outside	182	312	1,321	2,800	3,500	3,800
052304 Supplies - Outside	839	9,589	12,005	29,819	6,350	13,250
052308 Hand Tools	1,310	18,728	17,412	17,911	12,700	18,900
052309 Document Reproduction - Outside	0	899	0	0	0	0
052310 Clothing	0	16,764	20,919	80,574	24,300	24,500
052312 Household Supplies	498	1,011	4,287	6,391	3,500	7,500
052316 Safety Equipment	984	15,371	17,845	30,500	26,500	26,500



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Budget	Request
052324 Outside Postage	0	694	810	765	120	800	
052328 Lumber & Wood Products	0	2,170	6,802	8,000	8,000	8,000	
052330 Paints Oils & Glass	307	2,744	1,032	2,650	4,000	4,200	
052332 Steel & Iron Products	2,375	5,602	8,720	9,935	6,000	10,000	
052334 Brick & Clay Products	0	0	3,366	5,715	3,000	6,000	
052336 Pipe Fittings & Castings	14,204	98,025	61,622	81,691	75,250	80,250	
052338 Lime Cement & Gravel	4,869	106,898	53,424	138,028	110,000	130,000	
052342 Misc Materials/Supplies	3,464	60,978	103,330	93,730	77,500	96,500	
052343 Miscellaneous Expense	0	0	44	0	0	0	
052354 WPL Administrative Cost - Library	0	0	174	0	0	0	
052408 Outside Vehicle Repair	8,903	96,235	108,204	121,143	126,500	136,000	
052410 Outside Equipment Repair/Mainten	8,391	149,037	162,609	160,317	196,200	212,000	
052520 Security	16,172	121,480	145,524	295,802	189,254	194,016	
052524 Weed Control/Chemical Service	27,256	49,949	11,000	40,345	57,715	75,000	
052528 Misc Professional Services	112,326	383,784	441,521	1,286,536	967,342	988,000	
052610 Travel Expense	0	2,562	4,653	3,500	3,500	5,000	
052611 Unreported Travel	0	-2,164	2,211	0	0	0	
052720 Outside Fuel	861	554	0	250	275	275	
052730 Mileage	0	0	0	688	3,000	3,000	
052810 Utilities	21,651	142,822	157,313	173,540	195,000	213,000	
052921 Insurance	0	55,281	46,002	49,181	49,181	108,763	
052932 Rent	20	0	0	3,000	8,000	8,000	
056299 Expense Recovery - M & S	-28,779	-157,345	-294,896	-169,000	-169,000	-152,500	
Total 505 Materials & supplies	238,174	1,510,052	1,596,763	3,238,584	2,598,129	2,995,631	



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted Budget	2010 Total Request
510 Capital outlay						
053102 Furniture/Furnishings	0	0	21,934	0	0	0
053106 Prod/Constr./Maint Equipment	0	0	14,637	18,159	28,000	28,000
053108 Equipment	0	0	4,017	8,000	13,000	18,000
053110 Transfer To Fixed Assets Capital	0	-4,463,883	-16,149	0	0	0
Total 510 Capital outlay	0	-4,463,883	24,438	26,159	41,000	46,000
590 Depreciation on own funds						
052940 Depreciation - Purchased	90,223	546,253	551,963	625,000	625,000	710,000
Total 590 Depreciation on own funds	90,223	546,253	551,963	625,000	625,000	710,000
Total Expense	1,079,526	2,485,492	7,675,006	9,720,124	9,424,988	10,445,688
445 Fines & forfeitures						
042221 Fines & Forfeitures	905	11,819	-10,483	5,000	5,000	5,000
Total 445 Fines & forfeitures	905	11,819	-10,483	5,000	5,000	5,000



City of Memphis
PSB Five Year Expense Trend Report
Worksheet : FY2010

	2006 Total Actual	2007 Total Actual	2008 Total Actual	2009 Total Forecast	2009 Adopted	2010 Total Budget	2010 Request
475 Other revenues							
049100 Miscellaneous Income	0	0	4,390	0	0	0	0
049623 Miscellaneous Revenue	0	0	0	2,203	0	0	0
Total 475 Other revenues	0	0	4,390	2,203	0	0	0
Total Revenue	905	11,819	-6,093	7,203	5,000	5,000	
Net 17 Division - Public Works	1,078,622	2,473,673	7,681,099	9,712,921	9,419,988	10,440,688	
Net Expenditures	1,078,622	2,473,673	7,681,099	9,712,921	9,419,988	10,440,688	



FY2010 Public Works Major M&S Expenditures

Expenditure Category	Line Item Description	Budget Amount	% of Total Expenditures
M&S			
	City Shop Maint.	100,000	3.3%
	City Shops Fuel	357,000	11.9%
	City Computers	198,000	6.6%
	Lime, Cement & Gravel	130,000	4.3%
	Outside Vehicle Repair	136,000	4.5%
	Outside Equipment Repair	212,000	7.1%
	Security Contract	194,000	6.5%
	Utilities	213,000	7.1%
	Insurance	109,000	3.6%
	Other	1,346,631	45.1%
Total		2,995,631	100.0%



Requested Analysis

Account	Applicable	Non-Applicable
Third Party Collections	X	
Lease Schedules	X	
Misc Professional Services	X	
Outsourcing Costs	X	



Requested Account Analysis

Third Party Collections

Vendor	Description	Budget Amount	% of total Account
MLG&W	Collect Storm Water Fee	\$ 438,180	2.0%
<i>Total</i>		\$ 438,180	2.0%



Requested Account Analysis

Lease Schedules



Requested Account Analysis

Misc Professional Services

CPGIS	Storm Water Data GIS Migration	\$ 250,000	25.3%
Various Firms	Consultant services	\$ 260,000	26.3%
ETC	Laboratory Analysis	\$ 28,000	2.8%
Allied Waste	Landfill	\$ 75,000	7.6%
Various	Public Education	\$ 50,000	5.1%
Various	Grass cutting service	\$ 140,000	14.2%
Trench Safety	Road Plate Rentals	\$ 20,000	2.0%
TDEC	Federal/State Permits & Fees	\$ 150,000	15.2%
Various	Misc expenses	\$ 15,000	1.5%
Total		\$ 988,000	100.0%

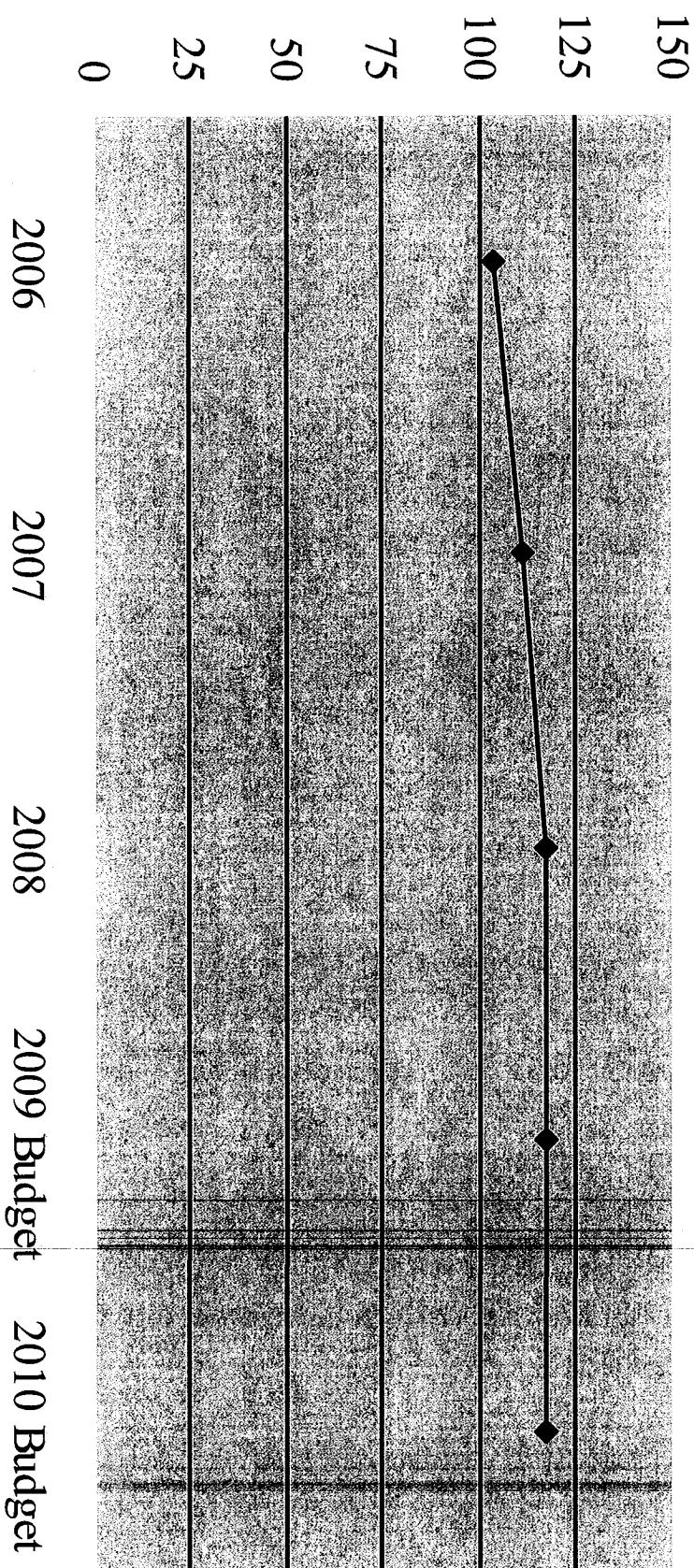


FTE vs Authorized Complement

Year	FTE	AC
2006	103	108
2007	111	116
2008	117	117
2009 Budget	117	117
2010 Budget	117	117

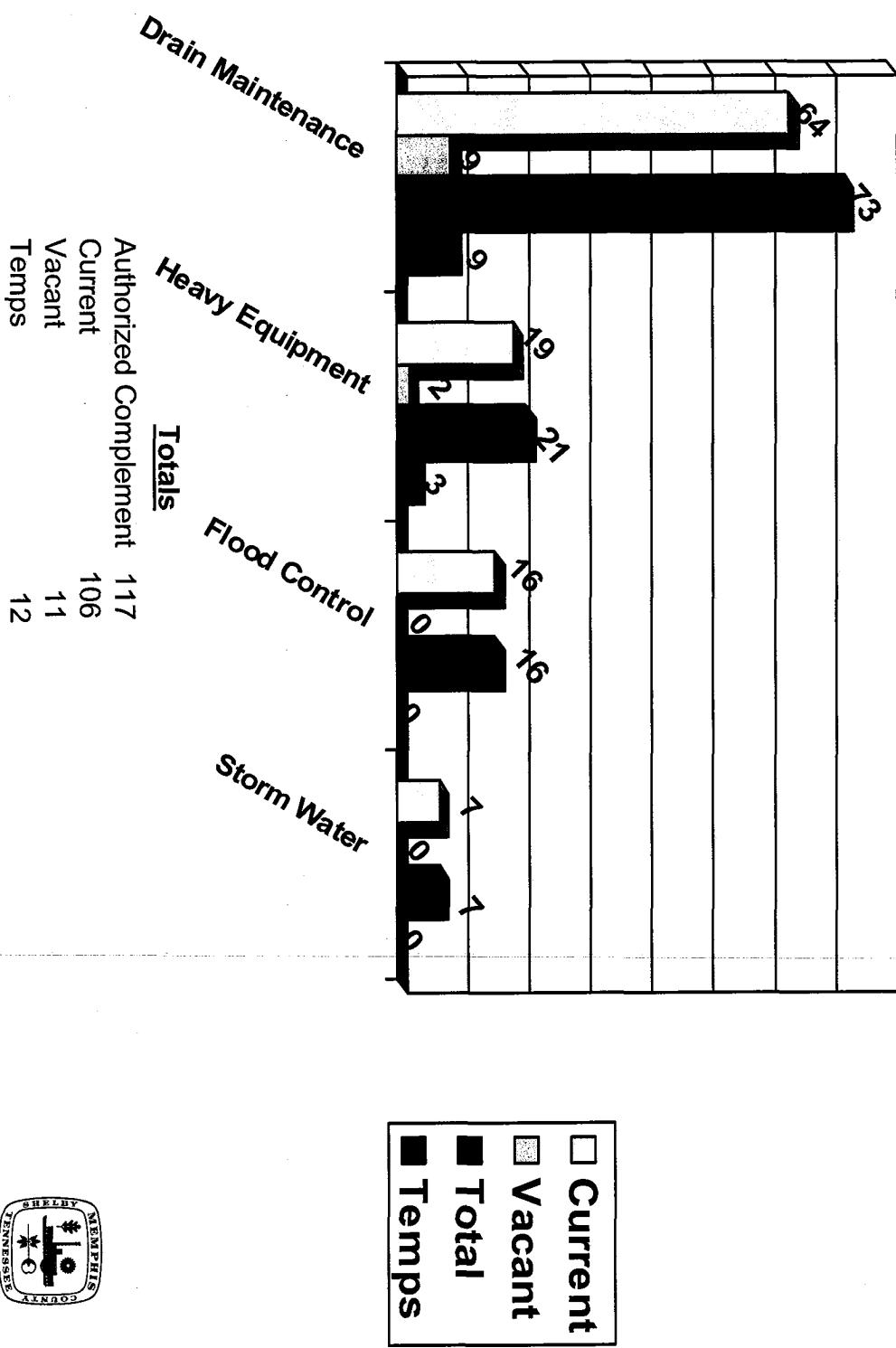


DIVISION FTE HISTORY



Current Staffing by Legal Level

(Authorized Complement)
As of March 31, 2009



Current Public Works Personnel

Full-time Positions

17 Division - Public Works
0671 Storm Water Fund

Position	JCC	Auth	FTE	Salary	Supp	Health	Retiremen	Supp	Life	Other	Statutor	Total
Admr.Drain Maint...171501	F290ND	1	1	84,357	-	8,150	4,218	-	1,203	1,400	99,328	
Aide,Pollution Control...171501		1	1	29,994	-	8,150	705	146	2,900	498	42,393	
Clerk,Accounting,B...171504	F192AC	1	1	24,338	-	-	1,217	-	118	1,023	404	27,100
Clerk,General,A...171501	F651GC	2	2	67,457	-	-	3,373	-	198	2,102	445	73,575
Clerk,General,A...171502	F651GC	1	1	29,083	-	2,918	1,454	-	141	1,037	483	35,116
Clerk,General,A...171503	F651GC	1	1	24,812	-	8,150	1,241	-	1,024	412	35,639	
Coord.Drain Maint...171501	F054DM	1	1	65,520	-	4,968	3,276	318	1,147	1,088	76,317	
Coord.Stormwater Proj...171504	F244SW	3	3	147,556	-	19,218	7,377	-	491	3,293	1,529	179,464
Crewperson...171503	F614CR	1	1	32,623	-	2,918	-	159	3,071	542	39,313	
Crewperson,Semiskilled...17150	F612CR	13	13	439,686	-	35,416	-	10,337	1,315	40,937	7,302	534,993
Dispatcher...171501		1	1	33,770	-	4,968	-	-	164	1,051	561	40,514
Engineer,Environmental...171504	F052EV	1	1	69,055	-	8,150	3,453	-	-	1,157	1,146	82,961
Engineer,Stationary,I..171503	F553SE	4	4	209,836	-	22,136	10,492	255	4,426	3,484	250,631	
Engineer,Stationary,I..171503	F551SE	3	3	162,991	-	21,268	8,150	-	791	3,339	2,706	199,245
Foreman,Gm,Stationary	F062LS	1	1	62,966	-	-	3,148	-	-	1,139	1,045	68,298
Foreman,Mnt Pub Wks...171501	F072PW	12	12	473,222	-	63,541	23,660	-	1,728	12,816	5,850	580,817
Greaser....171502	F543GR	1	1	51,845	-	2,918	2,592	252	1,106	861	59,574	
Helper,Maintenance...171503	F556MH	5	5	188,507	-	13,118	9,424	557	5,317	2,455	219,378	
Instp,Pollution Control...171501		1	1	35,364	-	4,968	1,768	172	1,056	587	43,915	
Mason,Brick...171501	F561BM	3	3	179,904	-	14,560	8,994	582	3,390	2,985	210,415	
Mech,Heavy Equip...171502	F541MH	3	3	177,882	-	19,218	8,895	576	3,384	2,952	212,907	
Mech,Shop...171503	F551MS	1	1	59,968	-	2,918	2,998	-	291	1,130	67,305	
Mar,Drain Maint...171501	F102DR	1	1	69,420	-	2,918	3,471	337	1,158	1,152	78,456	
Mar,Heavy Equip Svcs...171502	F102HE	1	1	73,631	-	6,410	-	358	1,171	81,570	81,570	
Oper,Equipment...171501	F612OE	9	9	305,082	-	30,286	7,173	990	26,284	5,067	374,682	
Oper,Equipment...171502	F612OE	7	7	236,298	-	22,476	5,555	490	22,013	3,924	290,756	
Oper,Heavy Equip...171501	F541HE	3	3	174,666	-	5,836	8,733	566	3,375	2,898	196,074	
Oper,Heavy Equip...171502	F541HE	6	6	349,332	-	38,436	17,466	-	1,415	6,750	4,830	418,229



Current Public Works Personnel

Full-time Positions

**17 Division - Public Works
0671 Storm Water Fund**

Position	JCC	Auth	FTE	Salary	Supp	Health	Retirement	Supp	Life	Other	Statutor	Total
Oper.Stoppage Sewer...171501		2	2	86,500	-	9,936	4,324	-	420	2,160	1,436	104,776
Pipelayer...171501	F610PL	12	12	420,764	-	61,576	-	9,062	1,363	38,742	6,979	538,486
Serviceman.Vehicle...171502	F611SV	1	1	34,523	-	2,918	-	-	168	3,194	573	41,376
Super.Drain Maint...171501	F111DR	1	1	66,115	-	8,150	3,306	-	321	1,148	1,098	80,138
Super.Heavy Equip...171502	F111HV	1	1	66,115	-	8,150	3,306	-	321	1,148	1,098	80,138
Super.Records Inventory...17150		1	1	43,362	-	4,968	2,168	-	211	1,080	720	52,509
Super.Shift Pub Wks...171501	F112ZM	3	3	188,898	-	11,068	6,296	-	918	3,417	2,090	212,687
Tech.Environmental...171504	F261EV	2	2	62,763	-	7,886	3,138	-	149	2,088	1,042	77,066
Worker.Concrete...171501	F611CW	6	6	207,138	-	25,054	-	1,622	840	19,164	3,438	257,256
Total 0671 Storm Water Fund		117	117	5,035,343	-	513,719	157,938	34,454	17,121	229,942	75,080	6,063,597

